Project	
Grantee	
Sponsor	
Grant Number	

Project Performance Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Project serves hardest to serve populations	Serves or prioritizes chronically homeless (85%)	# Chronically Homeless head of households served during reporting period, divided by total	Bonus up to 5 pts.		
Reduce length of homelessness and/or promotes stability in permanent housing	80% of clients in PSH remain in program through end of operating year or exit to PH	# of leaver to PH and # of stayers divided by total served	20		
Increase jobs, income and self-sufficiency	20% of clients connected to earned income	# of households with income divided by total	4		
	54% of clients connected to cash benefits	# of households with cash benefits divided by	4		
	56% of clients connected to non-cash benefits	# of households with non-cash benefits divided	4		
	20% of clients increase earned income	# of households with increase in earned income	4		
	54% of clients increase cash benefits income	# of households with increase in cash benefits	4		

Program Compliance Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Effective Use of Federal Funds	Program draws down HUD funds at least quarterly	4 drawdowns in 12 month period from eLOCCS screenshot	2		
	Less than 5% of program funds returned on annual basis	Funds returned divided by funds awarded from HUD closeout certification	4		
	APR submitted in a timely fashion (within 3 months of operating year end date)	APR submission date in relation to program operating year end date	3		
	Program uses funds for eligible population – homeless & disabled by HUD definition	# of participants whose residence prior to program entry qualifies as homeless divided total number of participants	3		
		# of households with disabling condition divided by total number of households	1		
	Program serves appropriate target population	subpopulation mix of clients served as compared to mix identified in application	4		
	Program uses funds for eligible activities	Evidence of draws for eligible funding activities & appropriate back-up documentation	2		
	Program utilization rates at 86% or higher	# of persons served divided by proposed number of persons from most recent application & HMIS bed utilization rate	2		
Program meets HUD regulations	Housing units inspected prior to lease up and annually	Client File Review	4		
	Homeless or formerly homeless participate in policy making body	Agency Board Information	4		
	Program records retained for at least 5 years after client discharge or 15 years after expenditure of funds for construction/acquisition	Program Policies & Procedures	2		
	Program record keeping meets HUD requirements: Client files contain homeless eligibility, annual income, disability documentation, services provided, unit inspection, rent reasonableness, rent calculation	Client File Review	4		
	Agency procedures updated to reflect coordinated assessment integration	Program Policies & Procedures	2		

Participation in Coordinated Assessment	Agency actively particpates in the coordinated assessment process	HPAC case conferencing attendance and admission referral source	3		
	Accessible program entry with limited denials and formal transparent denial process	Program Policies & Procedures	3		

Housing First

Goal	Performance Standard	Evaluation method	Max Points	Data	Points Earned
Program access	Program demonstrates low barriers for entry and complies with Fair Housing and Equal Access Requirements	Monitorng Tool Question 9	5		
	Program expedites admission and housing process to greatest extent possible	Monitorng Tool Question 9	3		
Program retention	Program works to prevent evictions	Monitorng Tool Question 11	4		
	Program has a transparent termination process with appropriate avenues for appeals	Monitorng Tool Question 11	2		
	Pogram separates services and housing when determining reasons for termination	Monitorng Tool Question 11	2		
Program services	Services are client centered and client directed	Monitorng Tool Question 12	2		
	Staff complete training and implement evidence based practices	Monitorng Tool Question 12	3		
	Clients sign a standard lease and program rules/expectations are reasonable	Monitorng Tool Question 12	1		

HMIS Participation Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Full participation in HMIS	HMIS data quality measure – less than 5% of Universal Data Elements are missing	HMIS Data Quality report	5		
	Timely Data Entry - 85% of records entered within 6 days or less	HMIS Data Quality report	2		
	Annual Updates - less than 5% of records missing the annual update	HMIS Data Quality report	3		
	Provider passes site audit by HMIS Lead agency	Copy of HMIS site Audit	5		

HPAC Participation Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Full participation in HPAC	Agency will be represented at 2/3 of all regularly scheduled CoC meetings	CoC Meeting attendance divided by total number of meetings held	10		
Participation in relevant sub-committee	Agency participates in 2/3 of Coordinated Assessment Case Conferencing and/or Permanent Housing Committee meetings	Subcommittee meeting attendance divided by total number of meetings held	5		

Summary Performance			
	Maximum Points	Points Earned	% of Points Earned
Program Performance Points	40	0	0%
Program Compliance Points	43	0	0%
Housing First	22	0	0%
HMIS Participation Points	15	0	0%
HPAC Participation Points	15	0	0%
Bonus Points	5	0	0%
Total Monitoring Score	**140**	**0**	0%
Actions Taken based on monitoring results	**10**		0%
Application/Presentation Adjustments	+/- 10		
Total Renewal Score (monitoring + application score)	160	0	0%