

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1A-1. CoC Name and Number: NJ-510 - Lakewood Township/Ocean County CoC

1A-2. Collaborative Applicant Name: Ending Homelessness Group

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Housing and Mortgage Finance Agency

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	No	No	No
Local Jail(s)	Yes	Yes	No
Hospital(s)	No	No	No
EMS/Crisis Response Team(s)	Yes	Yes	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	No	No
CoC Funded Youth Homeless Organizations	Not Applicable	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Not Applicable	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
LGBT Service Organizations	Yes	No	No
Agencies that serve survivors of human trafficking	Yes	Yes	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
n/a	Not Applicable	No	No
n/a	Not Applicable	No	No
n/a	Not Applicable	No	No

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

- The CoC hosts bi-monthly full membership meetings and monthly sub-committee meetings. All CoC meetings are open to the public and do not require CoC membership to attend or participate in the discussion. The CoC is made up of services providers, government entities, non-profit agencies, faith-based agencies and formerly homeless persons. The CoC Exec committee also meets with key community stakeholders to discuss relevant issues of homelessness and identify areas for collaboration. In 2019 the CoC developed a strategic plan that will guide the work of CoC committees. In developing the plan the CoC drew input from all CoC committees, devoting 3 meetings to plan discussion, and other relevant community processes such as the Human Service Advisory Council Needs Assessment.

- The CoC meeting schedule is published on the CoC website and monthly meeting reminders are sent out by email. The Email list includes all persons wo

have attended meeting in the past or requested information about the CoC. The meeting agenda provides opportunity for sub-committee updates, training and open discussion of community issues. All meeting attendees are free to offer input and discussion during the meetings.

- CoC meeting agendas include “open discussion or updates” items to encourage open discussion of resources, address questions or discuss system issues or trends. When significant issues are identified, they are assigned to existing committees for further discussion and strategy development. During the strategic planning process outreach was highlighted as an area of concern. As a result an outreach committee has been created to develop strategies to improve efforts to identify and engage unsheltered homeless.

- All meeting materials are posted on the CoC website and sent out in electronic formats such as PDF to increase accessibility. Meetings are held in an ADA compliant location.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

- Agencies interested in becoming members of the CoC must participate in three consecutive full membership or subcommittee meetings and submit a request for membership. Included in their membership request, interested parties must submit a short biography and the reason for wanting to join the CoC. The membership request is reviewed and approved by the Executive Committee and can be submitted at any time.

- The invitation process is on the CoC website and with contact information for any interested parties to ask questions about the committee and how to become involved. The website is accessible, and all documents are provided in an accessible PDF format. The CoC Executive Committee encourages stakeholders to consider membership in the CoC at all human service related meetings held. During the bi-monthly full membership CoC meetings the CoC Lead invites interested agencies to join the CoC and provides background information on membership. Invitations for membership are also extended to stakeholders when CoC members participate in homeless planning activities with non-CoC partners.

- Membership invitations occur throughout the year however the CoC dedicates time during the annual meeting to make an official request for CoC membership. All members of the community are encouraged to invite anyone that is an advocate or who might be interested in participation. Any necessary accommodations would be made for those with disabilities.

- The CoC Executive Committee and subcommittee chairs conduct specialized

outreach to encourage key stakeholders to participate in the CoC planning process. The Executive Committee has met with outreach agencies and sheltering programs to help identify homeless or formerly homeless persons who may be interested in participating and are working to engage more faith based agencies. The Coordinated Assessment agency has connected formerly homeless persons to the CoC meetings and coordinated their involvement in the planning process.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
(limit 2,000 characters)

- CoC released a request for proposals on 4/23/19. The request was released by email & posted on the website. The CoC also discussed the upcoming request for proposals at the 3/11/19 CoC meeting. The RFP included the funding priorities for new & renewal projects, the application, & scoring criteria. The CoC had a webinar for technical assistance session on 5/2/19, which was made available for all interested applicants. The webinar educated on eligible funding activities, CoC funding priorities, & how to complete the local selection process. The request included an open invitation for all interested agencies including those not previously funded through the CoC.

- Renewal projects are evaluated on performance, monitoring results for compliance with HUD regulation, use of Housing First model, & participation in the Coordinated Assessment process. Project expenditure rates over the last 3 years & overall program performance & monitoring scores are taken into consideration to determine whether funding will be reallocated from renewal projects. New projects are scored based on the project application submitted & take into consideration agency experience with the target population/services, program design, budget & leveraging, & proposed performance measures. New projects include a review of proposed implementation timeline & agency capacity to successfully implement the program. New & renewal projects are scored based on separate scoring scales. Final program scores are a percentage of points received for each respective scoring scale allowing for comparative review & rank of new & renewal projects.

- The CoC announced the RFP on 4/23/19.
- The CoC released the RFP with electronic notices, in PDF format, announcements at meetings, & posted it on the CoC website. A technical assistance webinar was provided.
- The CoC accepts proposals from those who have not received funding in the past & have chosen a new agency, Village Resources, to receive CE grant.

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Not Applicable
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
	Not Applicable

	Not Applicable
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1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

- The State of NJ Department of Community Affairs is the ESG recipient covering the Ocean County CoC region. DCA hosts conference calls and provides an opportunity for community stakeholders to submit written comments related to their funding priorities and anticipated allocations per eligible activities. CoC Executive Committee members participate in DCA mtgs to discuss local needs and funding priorities and identify ways state ESG funds can assist with local efforts.
- DCA also requires all applicants for ESG funds to submit a letter of support from the CoC as evidence that the project is in line with local policies and planning. The CoC participates in the DCA public comment opportunities and provides letters of support to projects seeking funding through the ESG program after careful evaluation of the agency and program.
- The CoC does not currently have any ESG funded programs within its region. However should local programs receive ESG funding, the CoC shall apply local performance standards to those programs and review project progress in accordance with the CoC approved standards that are also applied to CoC funded programs.
- The CoC evaluates performance for all HMIS entering programs on a regular basis. This evaluation will include state funded ESG programs should projects be awarded funding in the future. The CoC participates in Statewide CoC conversations where there is an opportunity to discuss local needs and priorities with DCA representatives for inclusion in the consolidated plan. While the local con-plan jurisdictions don't have ESG funds, they do attend CoC meetings and participate in the homeless system strategic planning process. All information regarding local needs and strategies is shared with the local con-plan jurisdictions for inclusion in their process as appropriate.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

Households with an immediate safety risk are served through the Domestic Violence programs in the community. Catholic Charities, Providence House, and Home’s Now, Dottie’s House, operate as the DV programs in the CoC. The agencies are both members of the CoC. All persons assessed through Coordinated Entry are asked questions regarding their safety needs. Any person or household identifying DV or a safety issue is referred to the DV hotline and assessed for their level of safety risk and needs for DV specific services. Households without an immediate DV issue may be referred back to the general homeless system for shelter and services.

In August 2019 the CoC adopted an emergency transfer plan. The plan allows tenants who are victims of domestic violence to request an emergency transfer from their current unit to another unit. The plan has guidance for who is eligible for emergency transfer, documentation needed, confidentiality protections, and guidance to insure tenants safety and security.

The Coordinated Entry program is applying for DV Bonus funding to enable the dedication of a staff person capable of providing DV specific services in house. Currently DV survivors work with the DV agency to complete the assessment and de-identified data is sent to the Coordinated assessment agency for inclusion on the list. The Coordinated Assessment agency works with the DB provider to understand the most appropriate housing options for the households and send identified programs and housing opportunities to the DV provider so they can discuss with the client and determine if the program/unit is a good fit. Clients are able to turn down available housing options and remain on the prioritization list for the next available unit should they determine the identified option isn’t appropriate.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g.,**

trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and
2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.
(limit 2,000 characters)

The CoC holds annual trainings at CoC meetings conducted by the Domestic Violence providers in the community for all CoC members, including those who receive CoC funding and coordinated entry staff, so that all providers are up to date on referral processes and best practices. The DV training also covers information such as how to identify DV survivors, basics of trauma informed care, safety planning and the importance of survivor empowerment through victim centered services. The CoC has an up to date resource list to refer DV survivors to agencies who specialize in DV services and utilize trauma-informed and victim-centered care. During the project monitoring process the CoC reviews trainings offered to and required of CoC funded project staff. CoC funded programs are expected to ensure staff are trained in best practices such as trauma informed care and are given access to DV specific trainings such as victim centered services and safety planning.

The Coordinated Entry program is applying for more funding to be able to provide specialized services to DV survivors that are on the prioritization list. Currently the Coordinated Entry program assesses households or persons that are victims during the initial assessment. The CE will then refer the person or household to the DV hotline to be assessed for level of safety risk and shelter in the county. If the shelter is full there are reciprocal relationships with DV providers and programs in surrounding communities to refer clients for placement. The CE utilizes de-identified data for DV Survivors on the prioritization list to protect their identification.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.
(limit 2,000 characters)

The CoC collects information on DV survivors during the annual PIT Count. The PIT report provides detailed information on the % of DV households identified out of the full homeless population, households characteristics (gender, race, age), disabilities, income and homeless history. Dottie’s House and Providence House, Ocean County’s DV providers, offer aggregate data at monthly meetings on the number of people served, trends in the population and emerging issues or needs. The CoC also reviews aggregate data from HMIS on a monthly basis for those DV survivors accessing services from non-DV specific programs.

Based on a review of this data the CoC has identified an increase in the number of DV households interacting with the service system.

To address this growing need, the Coordinated Entry Program and Habcore, a permanent housing provider, are applying for DV bonus funds to better expand the CoC’s ability to serve this population. The Coordinated Entry program aims to have a staff person dedicated to serving victims of DV that are engaged in the coordinated entry process. Habcore will then rapidly re-house victims of DV that are on the prioritization list working in coordination with Providence House to provide specialized services to client’s in their program.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
CSP	0.00%	Yes-HCV	No
State of NJ Dept. of Community Affairs	9.00%	Yes-HCV	Yes-HCV

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

- 1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**
- 2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

The CoC has worked to engage PHAs in Ocean County and continues to do so. At present the Lakewood Housing Authority is working to draft a new Administrative Plan. The housing authority has plans drafted to include preferences for Veterans and Victims of Domestic Violence. The CoC executive committee is meeting with leadership from the Lakewood Housing Authority to discuss the benefits of a larger homeless preference and is preparing data from PIT and HMIS to help the PHA understand the need.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

The New Jersey Department of Community Affairs (NJDCOA) implemented a moving on program which targets stable participants of CoC funded programs. The Moving On initiative was coordinated through the CoC Lead Agency. CoC funded projects were asked to identify participants that no longer needed the

level of service available through the CoC PSH program and had a history of stable housing and rent payments. Once CoC program staff identified eligible clients they completed applications and submitted to the CoC Lead Agency. The CoC Lead Agency forwarded all applications to NJDCA for review and approval in the program. Clients approved for the Moving On program were given the option of remaining in their apartments funded through the CoC (if a TRA or SRA voucher) or moving to a new unit in the community with a State Rental Assistance Voucher. Once clients moved on to the State Rental Assistance Voucher, the vacancy created in the CoC program was filled through the Coordinated Assessment Agency.

The CoC is working to expand this process through the development of connections with LIHTC developers and other affordable housing developers in the region.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

The CoC anti-discrimination policy approved 4/13/15 includes fair housing and equal access requirements in the code of conduct signed by all CoC members. The monitoring process for renewal projects includes a review of adherence to fair housing and equal access regulation through an evaluation of program policies, discussion with program staff, and review of client files for evidence of adherence to the policy. The Review Committee monitors projects annually to insure adherence to fair housing and housing first models. Participants in CoC programs are provided program policies and procedures for filing complaints if they feel their rights have been violated and processes to file appeals.

The CoC is using the 2019 PIT data to look at racial disparities in the CoC’s geographic region. Members of the Executive Committee will attend a training on October 21st regarding building racial equity in the homeless service system so as to better determine how to use and understand the data provided by the PIT to enact changes in the community to address the disparities. The CoC offers trainings at each meeting for all agencies including trainings on serving special populations, equal access, and fair housing. CoC members also participate in the annual HUD all grantees meeting sponsored by the local HUD office. The 2019 all grantees meeting featured a training on the Equal access rule and understanding how to create an inclusive environment to better serve the LGBT community.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
FY2019 CoC Application	Page 13 09/25/2019

2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

•The Coordinated Assessment Agency (CAA) for the CoC is Village Resources. The coordinated assessment process focuses on assessment and connection to permanent housing opportunities, however Village Resources also works to connect clients to other community services as needed. They work to establish relationships with housing developers to expand the CoC’s affordable housing stock. The assessment tool focuses on homeless history presence of disabling conditions, history of involvement in the corrections system, history of

involvement with hospitals and treatment facilities, and housing and employment history. The Coordinated Assessment process covers the entire CoC geographic region through a network of community agencies strategically located throughout the CoC. Partner agencies are trained on administering the assessment tool and completing assessments on clients seeking assistance. Assessments completed by partner agencies are submitted to Village Resources for inclusion in the housing prioritization list.

- Village Resources also meets with community agencies that work with various subpopulations to inform them of the Coordinated Assessment process. Village Resources develops relationships with referral partners to ensure all persons in need of housing can access the assessment process including providing transportation to the office, extended program hours and completion of assessments in the community as appropriate. Trauma to clients is minimized by allowing partner agencies to complete the assessments and submit client information.

- The prioritization list is organized by chronic homeless status, vulnerability score and length of homeless to ensure the most vulnerable are served first. The assessment tool is currently being set up in the HMIS system so as to streamline services and better coordinate with other HMIS providers in the CoC's area.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

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***1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.**

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

FY2019 CoC Application	Page 17	09/25/2019
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Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

- The funding priorities for the FY2019 local selection process included a priority for programs serving chronically homeless persons and projects using a Housing First methodology which has been shown to be successful in serving those with the most severe need. Renewal projects in which 85% or more of the target population are chronically homeless received 5 bonus points and 22 points were awarded for use of housing first as demonstrated to program access policies, program retention procedures and services provided. New projects received 8 points for serving chronically homeless households, youth, or veterans, 8 points for using housing first and 4 points for demonstrating the use of evidence based practices in service provision.
- All projects funded through the CoC must accept referrals through the coordinated assessment process which prioritizes household with highest vulnerability based on the standard CoC assessment. Projects must demonstrate the capacity to serve those with severe needs and discuss how they connect with or propose to connect with the coordinated assessment process.
- In order to avoid penalizing renewal projects serving highly vulnerable populations, the performance review of connection to income is adjusted to only evaluate employment income for those households not enrolled in SSI as their disabling condition may prevent connection to employment income.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
FY2019 CoC Application		Page 18	09/25/2019

2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 67%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

- The Review Committee has the power to reduce, reallocate, or deny funding for renewal and new projects if significant issues are identified with the project or the agency requesting funding. The Review Committee submits the project scoring, rank, and funding recommendations to the executive committee for approval. The Exec Committee approves the funding recommendations or requests further clarifications through a special meeting, via email, or conference call if timing is an issue in the local selection process. Once the funding recommendations are approved the CoC Lead Agency sends notification letters to all agencies that applied for funding that state whether or not they were approved for funding, at what level of funding, & the Review Committee’s reasoning behind their decision making process.
- The reallocation process is described in the local selection policy which was reviewed the CoC membership & approved by the CoC Exec Committee.
- The local selection & reallocation policy is posted on the CoC website and sent out with the announcement requesting project applications each year. The CoC also provides a technical assistance webinar to all interested agencies in which they review the local selection process & reallocation.

- The CoC reviews renewal project performance, compliance with HUD regulation, implementation process & expenditure of funds to identify low performing projects. Poor performing projects were those with low scores in the selection process.
- The Review Committee ranks each project (new & renewal) based on their scoring. Low scoring projects were identified based on overall score & the committee reviewed the impact of project issues & agency willingness to improve program performance. The committee reallocated funds from 1 project in this cycle. The program demonstrated poor performance & the agency was unwilling/unable to improve identified areas of concern despite technical assistance and meetings with the exec committee.

DV Bonus

Instructions

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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input checked="" type="checkbox"/>

*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

Applicants must report the number of DV survivors in the CoC's geographic area that:

Need Housing or Services	177.00
the CoC is Currently Serving	301.00

1F-2a. Local Need for DV Projects.

Applicants must describe:

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
 - 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**
- (limit 500 characters)**

Data on DV need was collected from HMIS and administrative data from the DV agencies regarding number of people served in ES & TH. Persons needing housing was calculated based on all DV survivors interacting with DV programs and general homeless programs in the past 12 months that have disability and/or were not able to successfully exit to permanent housing on their own.

1F-3. : SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.

DUNS Number	011397514
Applicant Name	Village Resources

1F-3a. Addressing Coordinated Entry Inadequacy.

Applicants must describe how:

- 1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and**
 - 2. the proposed project addresses inadequacies identified in 1. above.**
- (limit 2,000 characters)**

The Coordinated Entry process currently accepts self referrals, referrals from agencies, or from DV agencies for survivors of domestic violence for placement on the prioritization list. Village Resources, the Coordinated Entry Agency, assesses the survivors of DV for prioritization but uses a paper tool as they cannot be input into HMIS. Those persons are placed on separate prioritization list specifically for survivors of DV as the county wide list is held in the HMIS system. Any person or household identifying domestic violence or a safety issue is referred to the DV hotline and assessed for their level of safety risk and needs for DV specific services. The increasing number of domestic violence reports since 2016 results in our community’s three domestic violence programs being filled to capacity at any given time and there is a wait-list for services. The Coordinated Entry program has limited staff; one coordinator and one case manager, so the majority of housing placement search falls to the case managers at the DV shelters/agencies.

Village Resources has applied for DV bonus funding to be able to allocate one FTE staff to address the needs and provide case management services to victims of domestic violence that are referred to the CE. Village Resources proposes having a staff trained in trauma informed care to complete all assessments in which the person is a survivor of domestic violence. The staff will update and assess the prioritization list weekly and provide outreach and

support in locating and moving into stable housing. The staff will also provide referrals to any community resources needed; counseling, medical care, employment services, mainstream benefits, education, child care resources.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.

Applicant Name	DUNS Number
Habcore	796228369

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	796228369
Applicant Name:	Habcore
Rate of Housing Placement of DV Survivors–Percentage:	17.00%
Rate of Housing Retention of DV Survivors–Percentage:	69.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

Habcore utilized data in HMIS. The number of people served in the past 5 years with reports of being victims of DV was determined and then the total number of persons served was calculated to get the percentage. Habcore served 493 persons with 86 reporting being a DV survivor. Of the 86 persons served in Habcore 59 of those persons remain in Habcore housing. The average length of stay is 2 years and 6 months. The length of stay for leavers is 1 year and 4 months.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

HABcore, Inc. assists the tenant in finding housing based on the needs of the family. Habcore works to minimize the barriers towards permanent housing such as assisting tenant in locating suitable housing based on their needs and providing financial assistance for upfront costs such as security deposit, moving costs, first month's rent, and subsidizing monthly rent until financial stability is obtained.

With about 17% of the clients served in HABcores existing programs being DV survivors, agency staff have completed training in providing specialized services and work with these households to identify units that meet their needs.

HABcore has developed long standing relationships with a number of landlords in the community and at any given time have a variety of units available for new program participants to inspect. Agency staff work with households to identify housing requirements including unit size, preferred location, safety features such as first floor access, security cameras, proximity to police stations and other requests of the household when determining potential housing opportunities.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:

- 1. ensured the safety of DV survivors experiencing homelessness by:**
 - (a) training staff on safety planning;**
 - (b) adjusting intake space to better ensure a private conversation;**
 - (c) conducting separate interviews/intake with each member of a couple;**
 - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
 - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
 - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**
 - 2. measured its ability to ensure the safety of DV survivors the project served.**
- (limit 2,000 characters)**

HABcore staff participates annually (at minimum) in DV-related trainings and Safety in the Community, offered by the NJ Children's System of Care, Training and Technical Assistance Program.

HABcore will offer to conduct interviews privately in the manager's office or dining room at either of our boarding homes, located in Red Bank and Asbury Park. Applicants can also request an interview to be scheduled at a public location of their choice, to minimize barriers such as accessibility to the location and assure their comfort level.

HABcore thoroughly discusses housing services offered and provides a copy of the handbook, reviews our confidentiality policy, and identifies what type of housing they want/need - size of home, location, type of home (single family, apartment, duplex), educational needs, access to transportation and support system, safety amenities such as front and back door, motion detector lighting, complex entrance security, etc.

Staff conducts an in home safety assessment with the tenant to ensure they feel their needs are met.

HABcore will respond to needs/concerns as reported by tenants, reviewing options, ensuring their confidentiality with program participation, and ongoing review of safety plan.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
 - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
 - (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
 - (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**

- (d) placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- (g) offering support for parenting, e.g., parenting classes, childcare.**
(limit 4,000 characters)

HABcore, Inc. has been providing supportive, confidential, client-driven services to DV survivors for 31 years. All of our supportive services have always highlighted safety, advocacy, empowerment and recovery, along with the emphasis of it being client-driven. Case management staff is experienced working with DV survivors and receives ongoing training to understand the dynamics of domestic violence and its impact on those traumatized by that experience. HABcore also offers Spanish-speaking services if needed.

Case management services are offered to all HABcore tenants and services are at the discretion of the tenant. During the admission process, HABcore Case managers will participate in the discharge planning between the tenant and referring DV provider to identify needs and assess for risk factors. HABcore provides assistance with seeking housing suitable to the needs and wants, as described by the tenants. The tenant ultimately chooses where they want to live. HABcore offers guidance to tenants about their rights as tenants in the State of New Jersey, reviewing their lease and advocating for their needs. Once the tenant signs a lease with the landlord, HABcore pays the security deposit and a portion of the rent monthly for 3-6 months (or more if needed). Families are able to move into homes quickly, with HABcore’s ability to provide financial assistance for the high upfront costs of moving.

HABcore also has a MOU with Providence House/Catholic Charities to assist in providing services geared towards domestic violence. These services can include separation from abusive individuals, filing restraining orders, establishing boundaries, options awareness, 24-hour Hotline, individual counseling and support groups, as well as services targeted towards older victims and children, and legal advocacy. Case managers should also maintain relationships with organizations such as NJ Veterans Services, Mental Health Association, Visiting Nurses Association, and various other programs to provide residents with the links and support appropriate to their individual needs.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- Child Custody**
- Legal Services**
- Criminal History**
- Bad Credit History**

- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

(limit 2,000 characters)

HABcore's case management services is designed to help family's move through crisis into stability. Individualized Service Plan (ISP) and a Family Safety Plan are developed with a client-centered approach, to evaluate the needs and goals of members in the family. Goals and interventions are established and measured through the success of the family. Case managers work with the family on identifying and connecting with local supports based on the family needs in areas such as education, employment, transportation, religion, medical/mental health services, financial literacy and childcare.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2A-1. HMIS Vendor Identification. Foothold Technology

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	67	27	26	65.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	60	39	21	100.00%
Rapid Re-Housing (RRH) beds	16	0	16	100.00%
Permanent Supportive Housing (PSH) beds	310	0	128	41.29%
Other Permanent Housing (OPH) beds	0	0	0	

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
- 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**
(limit 2,000 characters)

The CoC has worked with ES providers to identify strategies to increase HMIS participation. Over the past year the CoC is increased ES coverage by 35% as a result of these conversations. The present low coverage rate is due to a family hospitality program with 14 beds not entering information in HMIS. The CoC will work with this agency to expand the pilot implemented with other ES programs to gain their data entry into the system. This may include the CoC assisting with the HMIS user fees and identifying capacity building support to assist with data collection and data entry.

The low utilization for PSH beds is due to HUD-VASH and a new program, Keeping Families Together, that has only been implemented fully in the past year. The CoC will meet with the agencies to identify barriers to HMIS data entry including funding to cover the HMIS participation fee and staffing capacity to enter client information, or explore ways of completing data uploads to reduce duplication of data entry.

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). 04/30/2019
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2B-1. PIT Count Date. 01/22/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/30/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

The Ocean County CoC updated the 2019 PIT survey to improve accuracy in data collection and reduce duplication. Adjustments were made to questions regarding prior completion of the survey as well as to questions regarding homeless history, episodes of homelessness and length of time for each episode to eliminate confusion and improve accuracy of data collection. As a result of these changes the CoC saw a decrease in errors for submitted surveys and a reduction in the number of potentially duplicate surveys.

There was a 66 person increase in the 2019 PIT count for the sheltered population due to the expansion and implementation of Code Blue. There were

three Code Blue Shelters in 2019 that were formally implemented and funded through the county. The three code Blue sites also enter into HMIS which made for a more accurate and effective PIT count. The Code Blue sites worked with partners in the community to outreach homeless individuals early in the season so that when winter began any unsheltered homeless were familiar with the code blue sites. Partnerships with law enforcement agencies to provide transportation to anyone in need of shelter also increased numbers in the shelters.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

The Ocean County CoC updated the 2019 PIT survey to improve accuracy in data collection and reduce duplication. Adjustments were made to questions regarding prior completion of the survey as well as to questions regarding homeless history, episodes of homelessness and length of time for each episode to eliminate confusion and improve accuracy of data collection. As a result of these changes the CoC saw a decrease in errors for submitted surveys and a reduction in the number of potentially duplicate surveys. There was a 72 person decrease in the unsheltered PIT count from 2018 to 2019. The coordinated entry program was fully operational during the FY 2019 year and was better able to coordinate, capture, and link homeless individuals to housing and housing resources. The Coordinated Entry Program has monthly case conferencing with community agencies and partners that are all working with the homeless population in Ocean County. This allowed for more effective use of community resources, limited duplication of services, and allowed for those highest in need on the prioritization list to be served first.

The formalizations of the Code Blue process allowed for more individuals to be sheltered throughout the colder winter days. The Coordinated Entry staff and Path programs also did regular outreach on code blue nights to engage individuals in need of housing and to assist in getting services. They also completed the Coordinated Entry assessment so that those persons would be

included on the prioritization list and then discussed at monthly case conferencing meetings.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

The youth and families committee made an effort to improve the youth count for the PIT. The Committee identified agencies serving homeless and at-risk youth as well as agencies providing services for subpopulations of youth in need of services and conducted outreach to these agencies to encourage their participation in the PIT process. These agencies were encouraged to complete surveys with all youth they encountered during the PIT count timeframe. The Committee held specialized trainings for youth agencies to help them understand how to administer the PIT survey and addendum. The Committee enlisted the assistance of local universities to secure volunteers in administering the survey and doing outreach to inform youth about the upcoming survey and project homeless connect events.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
 - 2. families with children experiencing homelessness; and**
 - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

The PIT planning committee includes membership from agencies serving families, veterans and chronically homeless individuals. In addition, the outreach teams on the committee coordinate with persons experiencing homelessness to identify the best ways to target chronically homeless persons, veterans and families.

The PIT survey was updated to more accurately collect information about homeless history including episodes and length of time homeless. Outreach

teams consulted with chronically homeless persons to identify unsheltered locations to target and the most effective ways to engage persons experiencing chronic homelessness.

The Youth and Families committee met with agencies serving youth and families to inform them about the PIT survey and secure their participation. Specialized trainings were held for those agencies and a youth addendum was included in the PIT survey to capture additional information about the needs of homeless youth.

The SSVF providers in the region were active members of the PIT planning committee. SSVF providers reached out to various veterans service groups to secure their participation in the survey. In addition training for the survey was enhance to ensure volunteers and agency reps administering the survey understood the most effective ways of collecting information about veteran status. Specifically the survey was updated to ask if persons ever served in the armed forces as opposed to direct questions about if a person is a veteran.

3A. Continuum of Care (CoC) System Performance

Instructions

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***3A-1. First Time Homeless as Reported in HDX.**

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	385
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3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

The CoC continued to experience an increase in first time homeless identified in HMIS in 2019. This trend is similar to that seen in 2018 and is in part due to increased HMIS coverage rates.

The CoC continues to identify and implement strategies to reduce first time homelessness. The Coordinated Assessment (CA) process focuses on connecting people into PH, but CA staff work with those who are assessed and would benefit from prevention services as well. The CA works with the prevention programs in the county and they participate at monthly case conferencing meetings.

The CoC full membership has proposed the following strategies:

- Use Ocean ResourceNet as an accurate on-line resource guide for prevention services
- Identify all prevention services and ancillary services to help support households in need by completing a survey of all provider agencies in the region
- Hosting quarterly prevention meetings
- Develop a standard assessment form and data collection/reporting process
- Expand the scope of the CA Agency to include prevention assistance
- Create an eligibility tree that identifies all funding sources and eligibility requirements.

The CoC Lead Agency reviews HMIS data for households at risk of homelessness in an effort to understand the profile of families at risk of homelessness.

The CoC Executive Committee and CoC Lead agency is responsible for implementation of these strategies.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	68
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3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

The CoC is working to reduce the length of time homeless through prioritization in the Coordinated Assessment process. The Coordinated Assessment Agency (CAA) prioritizes households by chronic homeless status, vulnerability score and length of time homeless. Through this prioritization households with the longest histories of homelessness are the first households connected to permanent housing opportunities. The CAA has been working diligently to connect permanent housing opportunities to the system working with Low Income Housing Tax Credit Projects, Affordable Housing Developers and Private landlords in addition to CoC funded PSH. The Permanent Housing Committee is also working to expand PH options connected to the system and is developing a comprehensive list of all PH opportunities in the region identifying the target population and the history of working with homeless populations. The CAA is working to secure preference for referrals from all housing providers getting those agencies to sign MOUs detailing the referral

and preference process.

The CoC is working to increase identification of households with the longest histories of homeless through expanding outreach efforts connecting Code Blue Warming Centers to the CAA during winter months. The CoC is also working with PSH providers to provide training and ensure all providers use a Housing First framework to ensure households identified are able to access the available PSH opportunities.

Information on length of homelessness is collected at program intake for shelters and transitional housing programs and is included in the coordinated entry assessment tool. The prioritization list calculates length of homelessness from identified start date of homelessness to point of intake and adds on time in program if the person is in ES, TH or on the street.

The CAA and Exec Committee are responsible for implementation of these strategies. The CoC Lead agency provides oversight of implementation.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	15%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	98%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

The CoC is working to increase access to permanent housing through the

following:

1. Working with all PSH providers to review program eligibility requirements. The CoC is working with providers to remove barriers to program entry and providing training opportunities to ensure agencies understand and implement the tenants of the Housing First model
 2. Assess all households through the coordinated assessment process to ensure households are connected to the appropriate type of housing based on household needs
 3. Expand permanent housing options connected to the system through targeted outreach to affordable housing and LIHTC providers. The Coordinated Assessment Agency is working to develop referral protocols and secure preferences for homeless households referred by signing MOUS with willing housing providers
 4. Increase housing placement services provided by the Coordinated Assessment Agency through an expansion of the CAA grant to increase staffing. The CAA staff assist households in all aspects of securing housing including completing applications, negotiating with landlords, completing budgeting with households, securing moving services and furniture and other services to help households access housing
- To maintain the high rate of retention in PH the Exec Committee reviews PSH provider policies and procedures as well as service provision to ensure there is a focus on housing retention. The Permanent Housing Committee is working on developing PSH service standards that will foster housing retention to be adopted by all PSH providers.
- The PH committee and coordinated assessment agency are responsible for implementing these strategies. The CoC Executive Committee and CoC Lead Agency provide oversight for implementation.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	1%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	7%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.
(limit 2,000 characters)

There was a 2% decrease in Returns to Homelessness from 2018 to 2019. The CoC works to maintain a low rate of returns to homeless for households that have exited to permanent housing. The primary strategy to maintain low rates of return include the following:

1. All households in SO, ES, and TH programs are connected to the Coordinated Assessment Agency (CAA) to complete an assessment and receive assistance with connecting to PH opportunities. The CAA identifies household needs and connects households with the appropriate type of housing that will foster long term housing stability.
2. When household are transitioned to permanent housing agencies provide information about prevention services should the household run into trouble in the future with housing stability. The CoC is working to develop coordinated prevention service protocols to make it easier for household to access services and reduce duplication. The CoC is also working with the prevention agencies to understand households using prevention services with the possibility of creating priorities for assistance.
3. The CoC is working with all PSH programs serving homeless households to ensure they develop a service standard that focuses on program retention or transition to other permanent housing opportunities. The CoC reviews PSH discharge rates, destinations and reasons annually to better understand program retention outcomes. Projects with problematic retention rates or high rates of discharge to homeless destinations must work with the Executive committee to create improvement plans to address those performance issues.

The permanent housing committee and coordinated assessment case conferencing committee are responsible for implementing these strategies. The Executive committee is responsible for oversight of implementation.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	0%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	33%

3A-5a. Increasing Employment Income.

Applicants must:

1. describe the CoC's strategy to increase employment income;
 2. describe the CoC's strategy to increase access to employment;
 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.
- (limit 2,000 characters)**

Homeless service agencies conduct an assessment of employment income & history at program intake. Many CoC provider have job coaches & financial assessment services to assist households in reviewing their budgets, understanding their income needs & identifying options for improving their income. Households are connected to the Ocean County One-Stop employment & training program to identify earning potential and strategies to increase income.

The Department of Vocational Rehabilitation Services & Workforce Now programs assist clients who have the ability to work & are currently unemployed or accessing mainstream benefits in strengthening their skills. Available services include job coaching, educational/specialized training, resume building, interview skills, job search as well as soft skills such as job interview etiquette, resume building, and communication.

Ocean County College operates the Displaced Homemakers Program of Ocean County (DHP). DHP aims to provide services to individuals who have lost their primary source of income due to separation, divorce, disability, or death of the primary provider. The program assists individuals with career, employment, & life counseling & partners with agencies to assist with connection to housing resources.

The CoC held a training on employment services offered by the Ocean County PIC (Workforce Investment Board provider) provider agencies to ensure their knowledge of employment & training services available in the community. The training focused on services available, how to access services & reviewed needs of those with special circumstances such as no permanent address, need to develop work skills, working with those with disabilities. Trainings with Ocean County PIC were held at the CoC meetings & with staff from Code Blue warming centers in an effort to connect the unsheltered population to employment resources

The CoC exec committee is responsible for oversight of strategy implementation.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

At program intake, agencies determine household connection to mainstream cash benefits. All agencies serving persons experiencing homelessness refer households to the Board of Social Services where they can apply for mainstream benefits. The coordinated assessment agency is closely connected to the board of social services and has protocols for referral to ensure all households assessed for the housing prioritization list are also connected to the board of social services in order to access mainstream benefits. As necessary, case management staff accompany individuals to their appointments to assist in the application process.

The Board of Social Services has required those applying for cash assistance to

apply for SSI to find out if persons utilizing assistance are eligible for SSI. Case managers are familiar with the process to apply for SSI and will assist clients in scheduling appointments if in person application is necessary or will assist in completing online applications. NJ Helps is a website available to anyone in the state to complete an online, 5-10 minute, screening tool to determine basic eligibility for food stamps, general assistance, TANF, and Medicaid.

The CoC executive committee is responsible for oversight of strategy implementation.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
 - 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**
- (limit 2,000 characters)**

The CoC invites members from employment organizations to the Project Homeless Connect sites. The PIT committee aims to organize bimonthly fairs to continue this work throughout the year. Employment services also are made available at warming centers. The Workforce program completed a training for the CoC on September 9th, 2019. They provided education on all services available and would like to work with the CoC more formally and an MOU is being developed.

The CoC and the CoC funded programs have existing relationships with Board of Social Services where the Department of Vocational Rehabilitation and Workforce programs are strongly utilized. These programs will assist those clients able to work in either getting specialized training to develop skills to launch a career or job coaching and assistance in job search for those that are work ready. The CoC would like to enhance these relationships and work to have bi monthly events in which employers, employment specialists, local colleges, and job coaches would be available to meet with those in the community seeking assistance.

Ocean County College has developed a new program with a grant from the NJ Division on Women to assist individuals who have lost their primary source of income due to separation, divorce, disability or death of a primary family provider. The program provides pre employment counseling and training, career counseling and planning, educational and training opportunities.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures 05/23/2019
Data–HDX Submission Date

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless.
(limit 2,000 characters)

The Coordinated Assessment Agency works in coordination with the Board of Social Services to assist household experiencing homelessness in accessing permanent housing as quickly as possible. Households eligible for TANF and emergency assistance placements are connected to case management provided through the Board of Social Services where they receive assistance in identifying permanent housing opportunities in the community. For those households that need additional assistance or do not qualify for TANF benefits, they are referred to the Coordinated Assessment Agency (CAA) which completes a vulnerability assessment for the household. The CAA provides households with case management services to connect them to permanent housing in the community through connections they have built with affordable housing developers. The CAA negotiates with landlords, assists with housing applications and provides support letters to help households gain access to affordable apartments in the community.

The Coordinated Assessment Agency and Board of Social Services are responsible for implementing these strategies. The Executive Committee provides oversight to ensure effective implementation.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who

are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
 - 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**
- (limit 3,000 characters)**

The youth provider, Harbor House, has an emergency shelter and transitional housing program which serves the majority of the youth experiencing homelessness in Ocean County. During the 2019 PIT count 42 youths were counted as homeless, but none were unsheltered. The majority (30) were in emergency shelter. The existing programs will refer any clients in need to the Coordinated Entry program. Harbor House has also applied for additional funding for FISBY to provide more funding for the Transitional Living Program in the form of 4 more beds. Harbor House is also exploring the possibility of PSH

development.

Ocean Mental Health Services (OMHS) was awarded State Rental Assistance Vouchers to target families and youth with child welfare system involvement where the primary issue holding up reunification is the lack of housing. The grant offers 40 vouchers to families in the community.

The county has two colleges within the county, Georgian Court and Ocean County College, both colleges have youth programs to assist and provide services to youths in crisis and experiencing or at risk of homelessness. The colleges partner with community agencies to provide services to students in need.

The CoC there has been discussion of concern for those that may “age out” of the youth services. The CoC executive committee in collaboration with the youth providers and coordinated entry program will be working to develop a strategy so that youths aging out of services do not have to become homeless to be eligible for permanent housing opportunities.

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

The CoC is developing strategies to better serve homeless youth. The CoC is working to strengthen the relationship with youth providers in the community to be able to better understand the housing needs of the youth in the system.

Strategy evaluation and measurement criteria include the following:

1. Success of outreach efforts to engage more providers in the planning process will be measured by review of youth and family committee membership/participation to determine whether there is an expansion of providers involved in the process
2. Expansion of understanding the need will be measured by completion of HMIS, PIT survey & addendum and other data analysis with a final report indicating trends in the youth population experiencing homelessness, services needs identified, and barriers to accessing services identified.
3. Improved understanding of community resources for youth will be measured by community agency completion of program data on the Ocean ResourceNet website. The committee is targeting 80% participation and successful updating of program data
4. Expansion of services for youth will be measured by the creation of new rapid rehousing programs in the region and the development of a competitive application for future Youth Demonstration Projects.

Ultimately the CoC would like to see these efforts result in better identification

and engagement of youth experiencing homelessness and improved connection to services, income supports and permanent housing exits. HMIS data, PIT data and community data will be reviewed quarterly to determine progress in meeting these goals while strategies are being implemented.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**

- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

The CoC has a member who is the McKinney-Vento liaison for Ocean County. He provides regular updates on the needs in the school and works with the youth providers to ensure the schools have all the resources available for any children in need.

Members of the CoC participate in the Children's Interagency Coordinating Council (CIACC) which meets regularly to address the needs of youth with special needs including homeless youth. The CIACC includes participation from juvenile justice, behavioral health, McKinney-Vento Local Education Agency representatives, child welfare representatives, youth service providers, local government, and education and employment services for youth.

The CoC conducts an annual training for the homeless liaisons in the local schools in the region to inform them of the services available through the homeless service system, how to access services and the PIT count process including training for administering the PIT survey.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

The homeless liaison participated in the 2019 PIT count and schools were included and trained in administering the PIT survey for any families experiencing homelessness or at risk. The CoC educated the homeless liaisons on how to refer any families to the coordinated entry process.

The director of the homeless liaisons for the region regularly attends CoC meetings and organized a regional meeting for all homeless liaisons and

homeless providers in the area. Homeless liaisons for every school attended and homeless providers made a brief presentation as to what services were offered and client eligibility. There was time for liaisons to ask questions and to gather any resources for present or future referrals.

The CoC has a policy requiring all programs serving homeless children to develop protocols for addressing their educational needs and connecting them to services in the community.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	No
Head Start	No	No
Early Head Start	No	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is Yes

assisted to quickly move into permanent housing using a Housing First approach.

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.
(limit 2,000 characters)

1.The Board of Social Services (BOSS) is an active member of the CoC, both executive and general CoC meetings. BOSS provides updates at all meetings of

resources available or changes in Mainstream Benefits. For instance, NJ passed a law in December 2018 changing Emergency Assistance eligibility. DSS reported on this at the next meeting and encouraged clients who had previously been denied to reapply.

2.BOSS informs the CoC of availability of benefits at bimonthly exec committee meetings, monthly subcommittee meetings, and quarterly general meetings.

3.The CoC works collaboratively with healthcare systems to provide access to health care benefits as well as successful discharge planning. The discharge planning subcommittee is made up of healthcare organizations and agencies in the community that provide mental and physical health services, as well as housing agencies. The committee works to decrease recidivism in visits to the emergency dept as well as inpatient psych facilities. Increasing connection to health insurance and community providers is one of the main strategies of the committee.

4.The CoC has a number of agencies that in addition to providing housing also provide services. The case management available to consumers ensures that they stay stable in the community, attends all physical/mental health appts, and consumers are connected to all eligible benefits including Medicaid. NJ Helps is a website available to anyone in the state to complete an online, 5-10 minute, screening tool to determine basic eligibility for food stamps, general assistance, TANF, and Medicaid. This is a tool the CoC refers clients to utilize when trying to apply for benefits.

5.The Executive Committee is responsible for oversight of strategy implementation

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	10
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	10
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

1. describe the CoC’s street outreach efforts, including the methods it

uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
(limit 2,000 characters)

- There are 3 outreach teams operating in the CoC as well as several service based drop in programs that are accessible to the unsheltered homeless.
- The outreach teams cover specific regions in the county (north, central & southern) to ensure full coverage of the CoC geographic area. As such street outreach covers 100% of the geographic region
- Outreach occurs 7 days a week with on-call availability after hours. The teams conduct outreach in known locations and target service based locations where the unsheltered are known to access.
- The teams work closely with law enforcement & hospitals to respond to calls for assistance with unsheltered persons. The outreach teams & service based drop-in centers access translation services to assist those with limited English proficiency. The teams & service based programs conduct outreach to community groups serving specific populations to make them aware of available services & encourage communities that don’t traditionally access services to connect with the outreach teams when assistance is needed. Over the past year the CoC region formalized a code blue protocol which included specific code blue locations in addition to flexible funding for hotel placements as appropriate on nights of extreme cold. The new code blue protocol enabled the CoC outreach teams and service provider agencies to better connect with unsheltered persons experiencing homelessness helping to build rapport, identify locations where unsheltered persons stay, and secure participation of new partners to assist in the process of outreach and engagement.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	13	16	3

4A-5. Rehabilitation/Construction Costs–New No Projects.

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	HDX Competition R...	09/18/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	PHA- Moving On	09/25/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA- Homeless Pre...	09/25/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	Coordinated Asses...	09/18/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted	09/18/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Reduced	09/25/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/18/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/25/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No	Workforce Letter	09/25/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparitie...	09/23/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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Attachment Details

Document Description: HDX Competition Report

Attachment Details

Document Description: PHA- Moving On

Attachment Details

Document Description: PHA- Homeless Preference

Attachment Details

Document Description: Coordinated Assessment

Attachment Details

Document Description: Projects Accepted

Attachment Details

Document Description: Projects Reduced

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Workforce Letter

Attachment Details

Document Description: Racial Disparities Assessment

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/13/2019
1B. Engagement	09/25/2019
1C. Coordination	09/25/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/25/2019
1F. DV Bonus	09/25/2019
2A. HMIS Implementation	09/25/2019
2B. PIT Count	09/25/2019
3A. System Performance	09/25/2019
3B. Performance and Strategic Planning	09/24/2019
4A. Mainstream Benefits and Additional Policies	09/25/2019
4B. Attachments	Please Complete

Submission Summary

No Input Required

FY 2019 CoC Competition HDX Report

2019 HDX Competition Report

PIT Count Data for NJ-510 - Lakewood Township/Ocean County CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	429	224	354	305
Emergency Shelter Total	306	122	201	226
Safe Haven Total	0	0	0	0
Transitional Housing Total	69	59	51	49
Total Sheltered Count	375	181	252	275
Total Unsheltered Count	54	43	102	30

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	73	24	52	38
Sheltered Count of Chronically Homeless Persons	57	8	19	27
Unsheltered Count of Chronically Homeless Persons	16	16	33	11

2019 HDX Competition Report

PIT Count Data for NJ-510 - Lakewood Township/Ocean County CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	78	34	47	43
Sheltered Count of Homeless Households with Children	78	34	46	42
Unsheltered Count of Homeless Households with Children	0	0	1	1

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	14	2	6	10	6
Sheltered Count of Homeless Veterans	10	1	1	4	4
Unsheltered Count of Homeless Veterans	4	1	5	6	2

2019 HDX Competition Report

HIC Data for NJ-510 - Lakewood Township/Ocean County CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	67	27	26	65.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	60	39	21	100.00%
Rapid Re-Housing (RRH) Beds	16	0	16	100.00%
Permanent Supportive Housing (PSH) Beds	310	0	128	41.29%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	453	66	191	49.35%

2019 HDX Competition Report

HIC Data for NJ-510 - Lakewood Township/Ocean County CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	28	23	77	83

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	3	1	4	3

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	12	4	18	16

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for NJ-510 - Lakewood Township/Ocean County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	141	359	26	59	33	19	55	36
1.2 Persons in ES, SH, and TH	170	378	54	68	14	21	56	35

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	143	386	45	146	101	20	67	47
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	172	405	71	150	79	29	71	42

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	9	0	0%	0	0%	0	0%	0	0%
Exit was from ES	44	0	0%	3	7%	1	2%	4	9%
Exit was from TH	7	1	14%	1	14%	0	0%	2	29%
Exit was from SH	0	0		0		0		0	
Exit was from PH	9	0	0%	0	0%	0	0%	0	0%
TOTAL Returns to Homelessness	69	1	1%	4	6%	1	1%	6	9%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	224	354	130
Emergency Shelter Total	122	201	79
Safe Haven Total	0	0	0
Transitional Housing Total	59	51	-8
Total Sheltered Count	181	252	71
Unsheltered Count	43	102	59

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	170	378	208
Emergency Shelter Total	141	359	218
Safe Haven Total	0	0	0
Transitional Housing Total	31	27	-4

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	11	16	5
Number of adults with increased earned income	2	2	0
Percentage of adults who increased earned income	18%	13%	-5%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	11	16	5
Number of adults with increased non-employment cash income	3	2	-1
Percentage of adults who increased non-employment cash income	27%	13%	-14%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	11	16	5
Number of adults with increased total income	4	3	-1
Percentage of adults who increased total income	36%	19%	-17%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	6	6	0
Number of adults who exited with increased earned income	0	0	0
Percentage of adults who increased earned income	0%	0%	0%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	6	6	0
Number of adults who exited with increased non-employment cash income	0	2	2
Percentage of adults who increased non-employment cash income	0%	33%	33%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	6	6	0
Number of adults who exited with increased total income	0	1	1
Percentage of adults who increased total income	0%	17%	17%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	157	347	190
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	6	19	13
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	151	328	177

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	196	385	189
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	6	21	15
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	190	364	174

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	18	26	8
Of persons above, those who exited to temporary & some institutional destinations	0	1	1
Of the persons above, those who exited to permanent housing destinations	3	12	9
% Successful exits	17%	50%	33%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	111	309	198
Of the persons above, those who exited to permanent housing destinations	58	45	-13
% Successful exits	52%	15%	-37%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	92	90	-2
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	87	88	1
% Successful exits/retention	95%	98%	3%

2019 HDX Competition Report FY2018 - SysPM Data Quality

NJ-510 - Lakewood Township/Ocean County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	37	29	40	40	12	21	21	21	134	161	152	141	2	12	4	18				
2. Number of HMIS Beds	0	1	12	12	12	12	12	12	94	112	107	97	0	0	1	13				
3. HMIS Participation Rate from HIC (%)	0.00	3.45	30.00	30.00	100.00	57.14	57.14	57.14	70.15	69.57	70.39	68.79	0.00	0.00	25.00	72.22				
4. Unduplicated Persons Served (HMIS)	87	102	147	374	38	27	31	27	118	109	92	94	0	0	13	30	10	16	16	39
5. Total Leavers (HMIS)	80	94	102	301	28	15	21	17	25	31	19	11	0	0	0	9	3	14	6	18
6. Destination of Don't Know, Refused, or Missing (HMIS)	2	6	4	223	2	7	0	0	1	9	2	0	0	0	0	0	0	6	4	6
7. Destination Error Rate (%)	2.50	6.38	3.92	74.09	7.14	46.67	0.00	0.00	4.00	29.03	10.53	0.00				0.00	0.00	42.86	66.67	33.33

2019 HDX Competition Report

Submission and Count Dates for NJ-510 - Lakewood Township/Ocean County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/22/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/23/2019	Yes

1C-4. PHA Administration Plan –
Move-on Multifamily Assistance Housing
Owner's Preference

STATE OF NEW JERSEY 2018 Annual Action Plan



**State of New Jersey
Phil Murphy, Governor**

**Department of Community Affairs
Lt. Governor Sheila Oliver, Commissioner**

500 households who are involved with the child welfare system.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

New Jersey will continue its continuum of care approach to address and identify the needs of the homeless. This includes programs and services addressing each stage of the homeless continuum: homeless prevention, rapid re-housing, emergency shelter, temporary housing assistance and permanent supportive housing programs.

Homelessness Prevention: The State of New Jersey will continue to provide temporary financial assistance to low- and moderate-income homeless households in imminent risk of homelessness due to a rental eviction through the Homelessness Prevention Program (HPP). The HPP can provide the following types of assistance:

1. Rental Arrears—a maximum of 3 months' back rent plus any court fees, legal fees and other late fees included as rent in a written lease.
2. Relocation: security deposit of up to 1 ½ months' rent and 2 months' rent.

ESG: The State of New Jersey will continue to provide rapid re-housing assistance through the Homelessness Prevention and Rapid Re-Housing Program to homeless households at or below 30% of Area Median Income (AMI). Rapid re-housing assistance includes financial assistance, case management, housing search and placement, credit repair, money management and budgeting.

Addressing the emergency shelter and transitional housing needs of homeless persons

The State will continue to provide funds to maintain shelter facilities through the ESG Program. The program provides funding to do the following:

1. Address life and safety issues in emergency shelters and transitional housing facilities.
2. Purchase equipment and furnishings that will provide direct benefits to the shelter's residents.
3. Create new emergency shelter beds when needed.

DCA and the State Parole Board will also continue the Another Chance program. The program expands housing resources available to inmates released from prison without a stable living arrangement. The program provides temporary housing assistance (up to six months) to offenders being released from designated Department of Corrections' facilities that do not have an approved residence of record. The program is currently operating in Camden, Newark, New Brunswick and Trenton.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The State will continue to apply for HUD Continuum of Care funding (CoC) provide rental assistance to homeless persons with disabilities, in collaboration with local social service providers. Funds for this program have been granted in Atlantic, Burlington, Cape May, Essex, Gloucester, Middlesex, Morris, Passaic and Warren Counties. In addition, the State through the Homelessness Prevention and Rapid Re-Housing Program will continue to provide rapid re-housing assistance to households up to 30% of Area Median Income.

The State's Housing First Initiative awarded 500 tenant-based State Rental Assistance Program (SRAP) vouchers and \$250,000 in supportive service funding to 12 agencies across the state. 425 vouchers will provide housing for chronically homeless people who are frequent users of public systems, and 75 vouchers will provide housing for homeless veterans. To date, 468 applicants were approved and 392 were leased up.

The State's Moving On Initiative provides SRAP vouchers to people in permanent housing programs who no longer need a high level of services. As people move on to the SRAP vouchers, currently homeless individuals and families will backfill the vacancies in the existing permanent supportive housing programs.

Rental assistance will continue to be provided to people who are homeless and working towards self-sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

DCA also administers 832 Veterans Administration Supportive Housing (VASH) vouchers and 273 project-based Housing Choice Vouchers for homeless and at-risk veterans. In addition, DCA has "graduated" 32 formerly homeless veterans from VASH to Housing Choice Vouchers.

DCA has also committed rental assistance to the Keeping Families Together Initiative with the Department of Children and Families (DCF). This program targets rental assistance and supportive services to extremely vulnerable families who are homeless or live in unstable housing, and who are involved with the child welfare system. The goal is to ensure that children are not removed from their families, or that families can reunify, with stable housing and services designed to support their tenancy. DCA committed 50 project-based Housing Choice Vouchers to this program in 2015 and 2016, and will commit an additional 100 vouchers in 2017. In addition, DCA has committed 100 vouchers for homeless and at-risk youths.

Rental assistance will continue to be provided to people who are homeless and working towards self-

sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The State will continue to use a portion of its Emergency Solutions Grant funds along with State Homelessness Prevention funds to provide financial assistance and services to either prevent households from becoming homeless or rapidly re-house those who are homeless. In addition, the State will utilize Section 811 Supportive Housing for Persons with Disabilities program vouchers, recently awarded, along with State Rental Assistance Program and Division of Developmental Disabilities vouchers to provide rental assistance to low-income individuals being discharged from institutions.

Discussion

1C-4. PHA Administration Plan– Homeless Preference

1. New Jersey DCA Admin Plan
2. Collaborative Support Programs Admin Plan

New Jersey Department of Community Affairs
PHA Plan

SELECTION OF HOUSEHOLDS FOR PARTICIPATION

The selection process begins with the program's commitment to exceed the regulatory requirement that not less than 75 percent of the households admitted to the Housing Choice Voucher Program from the program's waiting list must be extremely low-income households. The DCA selection policy then employs a local preference for households that include a person with disabilities, victims of domestic violence and Veterans of the United States Armed Forces. The program has the discretion to establish local preferences that are consistent with the PHA Plan and Consolidated Plan under which the local PHA jurisdiction is covered.

Residency is a secondary preference that is used to further rank those applicants with a local preference and applicants without a preference. Applicants living in the county are offered assistance before non-residents of the county. The residency preference will not have the purpose or effect of delaying or denying admission because of the applicant's age, race, color, religion, sex, national origin, or other protected class

The standards instituted by the DCA for verification of a local preference are presented in (Appendix A: EXHIBIT 5-2).

Applicants who have not claimed a preference are afforded the opportunity to claim a preference at any time while on the waiting list. However, a change from no preference to a local preference will not be implemented without supporting documentation. Applicants are notified of their right to an informal review if their claim of a local preference is denied.

Date of placement on the waiting list is the final criteria used in the selection of applicants.

As noted above, with the exception of HUD program regulations pertaining to special admissions and targeted funding, persons will be placed on the DCA's waiting list using a lottery system.

In selecting applicants for participation, the DCA will first offer assistance to Tier I applicants. If there are no Tier I applicants on the jurisdiction's waiting list, assistance is offered to Tier II applicants. If there are no Tier II applicants on the waiting list, assistance is offered to Tier III applicants. (see Appendix A: EXHIBIT 5-1).

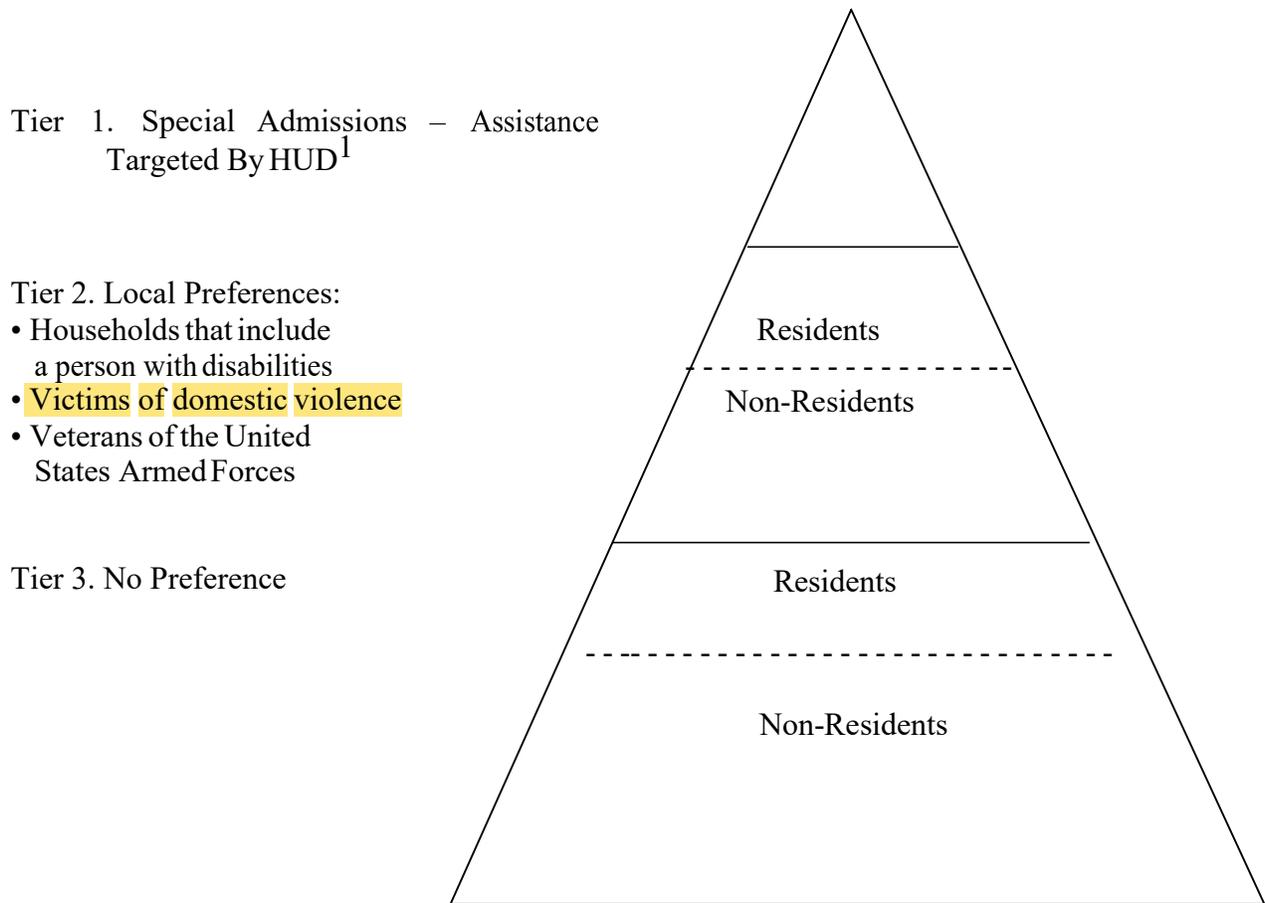
Applicants selected from the waiting list must provide all required documentation within fifteen (15) business days of the date of the notice from the Housing Choice Voucher Program. Extenuating circumstances will be considered in order to provide a reasonable accommodation, on a case-by-case basis.

Programs that require variations to the standard selection policy are identified in (Appendix A: EXHIBIT5-4).

Single Member Households

In accordance with 24 C.F.R. §982.207, *Waiting list: Local preferences in admission to program*, the DCA provides a preference for the admission of single persons with disabilities over other single person households.

ILLUSTRATION OF THE DCA'S APPLICANT SELECTION POLICY



¹ The DCA will select a household that is not included on the waiting list, or without considering the household's waiting list position, if HUD awards the program funding that is targeted for households living in specified units.

EXHIBIT 5-2

Verification Standards for the Local Preferences

All documents received to verify a local preference must be dated and current. To be considered “current” a document must not be dated more than sixty (60) days before the issuance date of a Voucher to an applicant household. All certifications from a third party (including facsimile transmissions) must be on the agency’s letterhead, dated and signed by the appropriate representative of the agency. If verifications are more than sixty (60) days old before a Voucher is issued, new written verifications must be obtained.

Households That Include a Person with Disabilities

1. Documentation from the Social Security Administration that a member of the household is a disabled person who is receiving Social Security Disability or Supplemental Security Income benefits; or
2. Certification from a physician, on a Certification of Disability form (Appendix A: EXHIBIT 5-3), that a member of the household is a person with disabilities.

Victims of Domestic Violence

Official correspondence from a social services agency, the local police department, a court of competent jurisdiction, a clergyman, a physician, or a public or private facility that provides shelter or counseling to victims of domestic violence that the applicant:

1. Is currently living in a housing unit in which a member of the household engages in such violence. The actual or threatened violence must be of a continuing nature or have occurred within the past 120 days; or
2. The applicant has been displaced because of domestic violence and is not currently residing in standard, permanent replacement housing.

Collaborative Support Programs of NJ/CEC PHA Admin Plan

5. SELECTION OF HOUSEHOLDS FOR PARTICIPATION

The selection process begins with the regulatory requirement that not less than 75% of the applicants, initially admitted for participation, must have annual incomes at or below 30% of the area median income established by HUD. CEC then employs a multi-tiered system of “preferences” (see EXHIBIT 5-1) to determine the order of selection among those applicants who are otherwise eligible (see 24 CFR 983.201).

CEC has established the following Critical Housing Needs definitions: Homelessness. Applications, which indicate a CHN preference, are placed on the waiting list in chronological order. The standards instituted by CEC for verification of a CHN preference are presented in EXHIBIT 5-2. Once verified, the applicant is not required to verify a CHN preference unless CEC has evidence that the applicant no longer qualifies for a CHN preference or 60 days has elapsed since the initial verification.

CEC has established primary "ranking preferences" to prioritize selection of those applicants who have claimed a CHN preference. These ranking preferences are used to support a number of area-wide initiatives in conjunction with specific programs of HUD and, CEC. Residency is a secondary ranking preference and is used to further rank those applicants with a CHN preference and applicants with a CHN preference and a primary ranking preference. Applicants living in the county jurisdiction, and applicants with a household member who works or who has been hired to work in the jurisdiction is offered assistance before non-residents of the jurisdiction. The residency preference will not have the purpose or effect of delaying or denying admission based on race, ethnicity, etc. as required by 24 CFR 982.202 (b)(3).

The standards instituted by CEC for verification of the primary ranking preferences are presented in EXHIBIT 5-3. Once verified, the applicant is not required to reverify a ranking preference unless the program has evidence that the applicant no

longer qualifies for a ranking preference or 60 days has elapsed since the initial verification.

Applicants without a CHN preference are afforded the opportunity to claim a CHN preference at any time while on the non-preference waiting list. However, a change from a non-CHN preference to a CHN preference or to a CHN preference and ranking preference will not be implemented without supporting documentation. Applicants are notified (EXHIBIT 5-6) of their right to an informal review if their claim of a CHN or ranking preference is denied.

APPLICANT SELECTION POLICY

CEC's applicant selection policy has been designed as a multi-tiered system and it is used to rank applications included on the waiting list. An illustration of this is presented in EXHIBIT 5-1.

Highest priority, Tier I, is given to special admissions as defined by HUD in 24 CFR Section 982.203. AS CEC runs only a Mainstream Section 8 Program, all applicants must include a disabled head of household in order to meet the criteria for assistance.

The second highest priority, Tier II, is given to applicants who have claimed and can a CHN preferences and a ranking preference. Ranking preferences include:

1. Households that are residents of the county in which the voucher funding is available.
2. Households that include a member who works or has been offered employment within the county in which the voucher funding is available.

These primary ranking preferences are equal. Date of placement on the waiting list is the final criteria used in the selection of this group of applicants. Applications are placed on the waiting list based on the date of the postmark on the applications received by CEC.

Tier III status is assigned to applicants who have claimed one of the CHN preferences. Date of placement on the waiting list is the final criteria used in the

selection of this group of applicants.

Households who do not claim any one of the CHN preferences are ranked in Tier IV.

In selecting applicants for participation, CEC will first offer assistance to Tier I applicants; if there are no Tier I applicants on the jurisdiction's waiting list, then Tier II applicants will be offered assistance. If there are no Tier II applicants on the waiting list, assistance will be offered to Tier III applicants. If there are no Tier III applicants on the waiting list, assistance will be offered to Tier IV applicants.

Applicants selected from the waiting list must provide all required documentation to CEC within Fourteen calendar days of the date of the notice from the Section 8 Program. Extenuating circumstances will be considered to provide reasonable accommodation on a case-by-case basis.

EXHIBIT 5-1

ILLUSTRATION OF CSP-NJ'S APPLICANT SELECTION POLICY

Tier I Special Admissions: Assistance Targeted by HUD*		
	-	
Tier II CHN Preference and Ranking Preference	Residents** Non-residents	
	-	
Tier III CHN Preference	Residents** Non-residents	
	-	
Tier IV No Preference	Residents** Non-residents	

* Special Admissions. CEC will select a household that is not included on the waiting list, or without considering the household's waiting list position, if HUD awards the program funding that is targeted for households living in specified units.

** Residency. Applicants with a household member who works or who has been hired to work in the county jurisdiction are treated as residents of the county jurisdiction.

**VERIFICATION STANDARDS FOR CEC'S
CRITICAL HOUSING NEEDS (CHN) PREFERENCES**

CEC gives preference for the admission of applicants to the Section 8 Housing Program who have claimed and verified one of the CHN preferences. All documents submitted for the verification of a CHN preference must be dated and current. Documentation is current when it is dated not more than 60 days from a specified deadline: (1) If verification of a CHN preference is required when submitting an Application for Section 8 Housing Assistance, the deadline is based upon the date that the application is received; (2) For selection, the deadline is based upon the issuance date of a voucher. When a certification is required from a governmental, social services or any other agency, it must be provided on the agency's letterhead with the name, title and telephone number of the agency representative making the certification.

HOMELESS

A homeless household includes any person or household that:

1. Lacks a fixed, regular and adequate nighttime residence; **and**
2. Has a primary nighttime residence that is:
 - (i) A supervised publicly or privately operated shelter including welfare hotels, congregate shelters and transitional housing;
 - (ii) An institution that provides a temporary residence for individuals intended to be institutionalized; or
 - (iii) A place not designed for, or ordinarily used as, a regular sleeping accommodation.

Verification that an applicant is homeless consists of official correspondence from a public or private facility that provides shelter for such households or from the local police department or a social services agency.

VERIFICATION STANDARDS FOR CEC'S RANKING PREFERENCES

Ranking preferences are used by CEC to select among applicants that have verified a CHN preference. Written certification of a ranking preference must be provided on the appropriate agency's letterhead, the certification letter must be signed and dated by an authorized agency representative, and it must be current as defined for the CHN preferences.

A) Household That Includes a Person With Disabilities

The applicant must submit his/her Application for Section 8 Mainstream Housing Assistance along with:

1. Verification of one of the CHN preferences; and
2. Documentation from the Social Security Administration that a member of the household is a disabled person who is receiving Social Security Disability or Supplemental Security Income benefits; or
3. Certification from a physician, on a Verification of Disability form (EXHIBIT 5-4), that a member of the household is disabled.

EXHIBIT 5-4

**COMMUNITY ENTERPRISES CORPORATION
VERIFICATION OF DISABILITY FORM**

Re: _____
(name of person claiming disability)

The above-referenced person is a member of a household that has applied to participate in a federally assisted housing program administered by Community Enterprises Corporation. To determine program eligibility, we must verify whether he/she is a "person with disabilities" as defined by the U.S. Department of Housing and Urban Development (HUD).

As defined by the HUD regulations (24 CFR, Part 5, Subpart D), a "person with disabilities

(1) Means a person who:

- (i) Has a disability, as defined by U.S.C. 423*;
- (ii) Is determined, pursuant to HUD regulations, to have physical, mental, or emotional impairment that; (a) is expected to be of long-continued and indefinite duration; (b) substantially impedes his or her ability to live independently; and (c) is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or
- (iii) Has a developmental disability as defined in 42 U.S.C. 6001**.

(2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;

(3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and

(4) Means 'individual with handicaps', as defined in 24 DRF 8.3***, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

CERTIFICATION OF DISABILITY

I certify that the above referenced persons is ____ is not ____ a "persons with disabilities" according to the above definition.

Name: _____

Address: _____

T e l e p h o n e

Number: _____

A g e n c y :

Signature _____ Date: _____

Exhibit 5 - 4

* In 42 U.S.C., the term *disability* means:

- (A) Inability to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months; or
- (B) In the case of an individual who has attained the age of 55 and is blind (within the meaning of "blindness" as defined in 42 CFR 416 (i)(1), inability by reason of such blindness to engage in substantial gainful activity requiring skills or abilities comparable to those of any gainful activity in which he/she has previously engaged with some regularity and over a substantial period of time.

** *Developmental disability* means a severe, chronic disability of a person 5 years of age or older which;

- (A) Is attributable to a mental or physical impairment or combination of mental and physical impairments;
- (B) Is manifested before the person attains age twenty-two;
- (C) Is likely to continue indefinitely;
- (D) Results in substantial functional limitations in three or more of the following areas of major life activity: (i) self-care; (ii) receptive and expressive language; (iii) learning; (v) mobility; (v) self-direction; (vi) capacity for independent living, and (vii) economic self-sufficiency; and
- (E) Reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, a treatment, or other services which are of lifelong or extended duration and are individually planned and coordinated; except that such term, when applied to infants and young children means individuals from birth to age 5, inclusive, who have substantial development delay or specific congenital or acquired conditions with a high probability of resulting in developmental disabilities if services are not provided.

*** *Individual with handicaps* means any person who has a physical or mental impairment that substantially limits one or more major life activities; has a record of such impairment; or is regarded as having such an impairment. The term does not include any individual who is an alcoholic or drug abuser whose current use of alcohol or drugs prevents the individual from participating in the program or activity in question, or whose participation, by reason of such current alcohol or drug abuse, would constitute a direct threat to property or the safety of others.

Exhibit 5 - 5

NOTICE OF CHANGE IN PREFERENCE

APPLICANT'S NAME _____

ADDRESS _____

CITY, STATE AND ZIP CODE

Re: Application Number A-A9999

Dear Mr./Ms. _____:

The Section 8 Housing Program has performed a review of your Application for Section 8 Housing Assistance, and any supporting documentation. It was determined that your household's current circumstances required a change in your position on the waiting list.

Your household's Application for Section 8 Housing Assistance remains on the _____(name of county) County waiting list, but your position on the waiting list has been downgraded because (Specify the reason why the applicant's claim of a selection preference was denied).

If you believe that this determination is incorrect, an informal review may be requested by writing within ten calendar days of the date of this letter. Your request must be sent to:

Housing Director
CEC
11 Spring ST
Freehold, NJ 07728

Sincerely,

TITLE

EXHIBIT 5-7

SELECTION PREFERENCE CODES

- A. Homeless Disabled Households
- B. Homeless, Elderly Households
- C. Homeless Households
- D. Homeless Households
- P. Household That Includes a Person With Disabilities
- Q. Local Preference
- R. Disabled Household Without a C.H.N. Preference
- S. Elderly Household Without a C.H.N. Preference
- T. Reserved
- U. Reserved
- V. Low-Income Household Without a C.H.N. Preference
- W. Reserved
- X. Reserved
- Y. Reserved
- Z. Reserved

1C-7. Centralized or Coordinated Assessment

Village Resources - CE - Ocean

Ocean CoC Prioritization Tool

* Indicates required fields.

*Date of Assessment
<input type="text"/> 
1. What is the household's current housing location?
<input type="text"/>
2a. How long has the household been in their current location?
<input type="text"/>
2b. Please select the range that represents how long the client has been in their current location.
<input type="text"/>
3a. Household's residence prior to program entry
<input type="text"/>
3b. Based on the answer to 3a, did the household enter their location from a place not meant for habitation, an emergency shelter or a safe haven?
<input type="radio"/> Yes <input type="radio"/> No
3c. If yes to 3b, how long was the household on the street, emergency shelter, or safe haven prior to entering their current housing location?
<input type="text"/>
3d. If yes to 3b, what is the total time the client has been homeless, this should be the combination of 2b and 3c.
<input type="text"/>
4a. Number of times the household has been on the street, in an emergency shelter, or safe haven in the past 3 years, including current episode
<input type="text"/>
4b. Based on 4a, please select the number of times the household has been homeless in the past 3 years
<input type="text"/>
5a. Does any member of the household have a disability?
<input type="radio"/> Yes <input type="radio"/> No
5b. If yes to 5a, is this disability expected to be of long-continued and indefinite duration and substantially impair their ability to live independently?
<input type="radio"/> Yes <input type="radio"/> No
5c. If yes to 5a, please specify the disabilities identified by the household
<input type="checkbox"/> Alcohol and/or drug abuse
<input type="checkbox"/> Chronic health condition
<input type="checkbox"/> Developmental disability

- HIV/AIDS
- Mental health issue
- Physical disability

6a. Household's Chronic Homeless Status**6b. Based on 6a, please check whether the household is considered chronically homeless**

- Yes No

7. Is anyone in the household a veteran or served in the military?

- Yes No

8. Have you or anyone in your household experienced domestic violence?

- Yes No

9. Please identify which of these sources of income the household has

- Supplemental Security Income (SSI)
- Social Security Disability Insurance (SSDI)
- VA Service-Connected Disability Compensation
- VA Non-Service Connected Disability Pension
- Temporary Aid for Needy Families (TANF)
- General Assistance
- Other Source of Income
- No Source of Income

10. How many people are currently in the household?**11. Is the household's monthly income above the limit listed below, based on the household size?**

- 1 person - Is the household's income over \$850 per month?**
- 2 people - Is the household's income over \$1,200 per month?**
- 3 people - Is the household's income over \$1,650 per month?**
- 4 people - Is the household's income over \$1,906 per month?**
- 5 people - Is the household's income over \$2,200 per month?**
- 6 people - Is the household's income over \$2,600 per month?**
- 7 people - Is the household's income over \$2,900 per month?**
- 8 or more people - Is the household's income over \$3,200 per month?**

- Yes No

12. When was the last time someone in the household held a job?**13. What was the longest length of time a member of the household held a job in the last 5 years?****14. Have you or anyone in your household been evicted or filed for bankruptcy in the last 7 years?**

- Yes No

15. How many times has any member of the household been arrested or incarcerated in the

past year?

16. How many times have you or any member of the household been to the emergency room in the past year

17. How many times has any member of the household been to a psychiatric hospital or mental health facility in the past year?

Household Prioritization Score

0

Update Ocean CoC Prioritization Tool Section

SAVE

Ocean HPAC Housing Prioritization Tool

Client Name:	
Client ID:	
Completed By:	
Date Completed:	

1	What is the household's current housing location?
---	---

2	How long has the household been in that housing location?
---	---

3	Did the household enter current housing location from the street, emergency shelter or safe haven?	
	If yes, how long was the household on the street, emergency shelter, or safe haven prior to entering the current housing location:	
	Total Current Time:	0
	Total Previous Time:	0
		Total Time Homeless:

4	Number of times the household has been on the street, in an emergency shelter, or safe haven in the past 3 years, including current episode:
	What is the total number of months the household has been on the streets, in an emergency shelter or a safe haven in the past 3 years?

5	Does any member of the household have a disability?
	If yes, specify the disabilities identified by the household:
	Alcohol and drug abuse
	Chronic health condition
	Developmental disability
	HIV/AIDS
	Mental Health Issue
Physical Disability	

6	If identified a disability, is this disability expected to be of long-continued and indefinite duration and substantially impairs their ability to live independently?
---	--

7	Does the household meet the definition of chronically homeless?
---	---

8	Is anyone in the household a veteran or served in the military?
---	---

9	Please identify which, if any, of these sources of income the household
	Supplemental Security Income (SSI)
	Social Security Disability Insurance (SSDI)
	VA Service-Connected Disability Compensation
	VA Non-Service Connected Disability Pension
	Temporary Aid for Needy Families (TANF)
	General Assistance (GA)
No Source of Income	

10	What is the size of the household?
	FALSE

11	When was the last time someone in the household held a job?
----	---

12	What was the longest length of time a member of the household held a job in the last 5 years?
----	---

13	How many times has any member of the household been arrested or incarcerated in the past year?
----	--

14	How many times has any member of the household been to the emergency room in the past year?
----	---

15	How many times has any member of the household been to a psychiatric hospital or mental health facility in the past year?
----	---

01

Answer	Score
	0

	0
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	0
0	

	0

	0
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	0
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No	0
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has:

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	0
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	0
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	0
--	---

Total Household Prioritization Score	0
---	----------

1E-1. Public Posting- 15 Day
Notification Outside e-snaps-
Projects Accepted

Subject: FY2019 Funding
Date: Thursday, July 25, 2019 at 10:10:53 AM Eastern Daylight Time
From: Congero, Kasey
To: jfarkas@cspnj.org
CC: Kelly, Taiisa, Bulbach, Rosemarie, Kathryn Colhoun, nhagen@co.ocean.nj.us, nancymac1756@hotmail.com, ihn@eclipse.net
Attachments: image001.gif, image002.gif, image003.gif, image004.gif, image005.gif, image006.gif, Appeals policy.pdf

Thank you for submitting an application to the Ocean County HPAC Committee for FY2019 Continuum of Care Funding. The review committee has evaluated your proposals. The HPAC Executive Committee is pleased to inform you that the Ocean County OMHS S+C 2009 CSPNJ and Ocean Leasing 2009 CSNJ projects have been supported for funding through the FY2019 application cycle. The Ocean County Jay St project has been reallocated due to significant concerns over the program's management, lack of services provided, and data quality issues. Ocean Inc is the sub-grantee that is contracted to provide the service provision to the program participants, and it has come to the attention of the committee that services are not being provided. The HMIS data quality is poor and does not have up to date records in the HMIS system, it is unclear when records were last updated which is a concern as the APR's submitted are inaccurate. The review committee has decided not to fund this project these reasons.

If you would like to appeal this decision please see the attached Appeals Policy for information on how to complete the appeals process.

You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Score	Agency	Project	Request	Award	Notes
1	3	87	Collaborative Support Programs of New Jersey	Ocean County OMHS S+C 2009 CSPNJ	\$123,924	\$123,924	Project awarded full amount requested
2	2	78	Collaborative Support Programs of New Jersey	Ocean Leasing 2009 CSPNJ	\$14,634	\$14,634	Project awarded full amount requested
			Collaborative Support Programs of New Jersey	Ocean County Jay St. S+C	\$23,162	\$0	Project not selected for funding

Please be aware that the following requirements and deadlines will be in effect for the FY2019 application cycle:

- Projects may not request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
- Once applications have been completed, **DO NOT** hit the submit button in the system
- Applicants must email a pdf copy of the completed application to Kasey Congero at kcongero@monarchhousing.org for review
- Applicants may only hit the submit button once the application has been reviewed and approved by Monarch

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

All applicants must submit PDF copies of their application to Kasey Congero by **Friday, August 16, 2019**.

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2019 CoC Competition page:

<https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

E-snaps project applicant instructions:

<https://www.hudexchange.info/programs/e-snaps/>

Very truly yours,



Kasey Congero | Associate
Monarch Housing Associates
29 Alden Street, Suite 1B | Cranford, NJ 07016
tel (908) 272-5363 x 229 cell 732-850-4508 | fax (908) 382-6350
[website](#) | [vCard](#) | [map](#) | [email](#)



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Subject: FY2019 Funding
Date: Thursday, July 25, 2019 at 10:25:24 AM Eastern Daylight Time
From: Congero, Kasey
To: sheisman@habcore.org
CC: Kelly, Taiisa, Bulbach, Rosemarie, Kathryn Colhoun, nhagen@co.ocean.nj.us, nancymac1756@hotmail.com, ihn@eclipse.net
Attachments: image001.gif, image002.gif, image003.gif, image004.gif, image005.gif, image006.gif

Good Morning,

Thank you for submitting an application to the Ocean County HPAC Committee for FY2019 Continuum of Care Funding. The review committee has evaluated your proposals. The HPAC Executive Committee is pleased to inform you that your projects have been supported for funding through the FY2019 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Score	Agency	Project	Request	Award	Notes
1	1	92	HABcore, Inc.	HABcore Ocean Leasing Consolidated FY18	\$173,339	\$173,339	Project awarded full amount requested
1	2	91	HABcore, Inc.	HABcore Capstan II FY18	\$59,513	\$59,513	Project awarded full amount requested
1	4	83	HABcore, Inc.	HABcore Ocean RRH FY17	\$82,816	\$82,816	Project awarded full amount requested
1/2	6	82	Habcore, Inc.	Expansion to HABcore AP14 OC (Part 1)	\$42,424	117,418.5	*Project awarded 1/2 relocated funds, and 1/2 regular bonus available
2	7	82	Habcore, Inc.	Expansion to HABcore AP14 OC (Part 2)	\$42,424	70,943.5	*Project awarded 1/2 DV Bonus available

Please be aware that the following requirements and deadlines will be in effect for the FY2019 application cycle:

- Projects may not request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
- Once applications have been completed, **DO NOT** hit the submit button in the system
- Applicants must email a pdf copy of the completed application to Kasey Congero at kcongero@monarchhousing.org for review
- Applicants may only hit the submit button once the application has been reviewed and approved by Monarch

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

All applicants must submit PDF copies of their application to Kasey Congero by **Friday, August 16, 2019**.

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2019 CoC Competition page:

<https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

E-snaps project applicant instructions:

<https://www.hudexchange.info/programs/e-snaps/>

Very truly yours,



Kasey Congero | Associate
Monarch Housing Associates
29 Alden Street, Suite 1B | Cranford, NJ 07016
tel (908) 272-5363 x 229 cell 732-850-4508 | fax (908) 382-6350
[website](#) | [vCard](#) | [map](#) | [email](#)



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Subject: FY2019 Funding
Date: Thursday, July 25, 2019 at 10:29:10 AM Eastern Daylight Time
From: Congero, Kasey
To: Jackie Edwards
CC: Kelly, Taiisa, Bulbach, Rosemarie, Kathryn Colhoun, nhagen@co.ocean.nj.us, nancymac1756@hotmail.com, ihn@eclipse.net
Attachments: image001.gif, image002.gif, image003.gif, image004.gif, image005.gif, image006.gif

Good Morning

Thank you for submitting an application to the Ocean County HPAC Committee for FY2019 Continuum of Care Funding. The review committee has evaluated your proposals. The HPAC Executive Committee is pleased to inform you that your projects have been supported for funding through the FY2019 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Score	Agency	Project	Request	Award	Notes
2	9	66	Village Resource Center	Coordinated Entry (Part 1)	\$59,103	\$117,418.50	**Project awarded 1/2 relocated funds, and 1/2 regular bonus available
2	10	66	Village Resource Center	Coordinated Entry (Part 2)	\$59,103	\$70,943.50	**Project awarded 1/2 DV Bonus available

Please be aware that the following requirements and deadlines will be in effect for the FY2019 application cycle:

- Projects may not request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
- Once applications have been completed, **DO NOT** hit the submit button in the system
- Applicants must email a pdf copy of the completed application to Kasey Congero at kcongero@monarchhousing.org for review
- Applicants may only hit the submit button once the application has been reviewed and approved

by Monarch

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

All applicants must submit PDF copies of their application to Kasey Congero by **Friday, August 16, 2019**.

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E-snaps project applicant instructions:

<https://www.hudexchange.info/programs/e-snaps/>

Very truly yours,



Kasey Congero | Associate
Monarch Housing Associates
29 Alden Street, Suite 1B | Cranford, NJ 07016
tel (908) 272-5363 x 229 cell 732-850-4508 fax (908) 382-6350
[website](#) | [vCard](#) | [map](#) | [email](#)



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1E-1. Public Posting- 15 Day
Notification Outside e-snaps-
Projects Rejected or Reduced

Subject: FY2019 Funding
Date: Thursday, July 25, 2019 at 10:15:53 AM Eastern Daylight Time
From: Congero, Kasey
To: Connie Fahim, cwilkens@oceaninc.org
CC: Kelly, Taiisa, Bulbach, Rosemarie, Kathryn Colhoun, nhagen@co.ocean.nj.us, nancymac1756@hotmail.com, ihn@eclipse.net
Attachments: image001.gif, image002.gif, image003.gif, image004.gif, image005.gif, image006.gif, Appeals policy.pdf

Good Morning,

Thank you for submitting an application to the Ocean County HPAC Committee for FY2019 Continuum of Care Funding. The review committee has evaluated your proposal. The committee has decided to reallocate the Ocean County Jay St project, of which Ocean Inc is the sub-grantee. The Ocean County Jay St project has been reallocated due to significant concerns over the program's management, lack of services provided, and data quality issues. Ocean Inc is the sub-grantee that is contracted to provide the service provision to the program participants, and it has come to the attention of the committee that services are not being provided. The HMIS data quality is poor and does not have up to date records in the HMIS system, it is unclear when records were last updated which is a concern as the APR's submitted are inaccurate. The review committee has decided not to fund this project as well as any new projects submitted for these reasons. Please reach out to me with any questions

Agency	Project	Request	Award	Notes
Collaborative Support Programs of New Jersey	Ocean County Jay St. S+C	\$23,162	\$0	Project not selected for funding
Ocean Inc	Ocean County Shelter + Care Project awarded full amount requested Vouchers	\$44,157	\$0	Project not selected for funding

If you would like to appeal this decision please see the attached Appeals Policy for information on how to complete the appeals process.

Very truly yours,



Kasey Congero | Associate
Monarch Housing Associates
29 Alden Street, Suite 1B | Cranford, NJ 07016
tel (908) 272-5363 x 229 cell 732-850-4508 | fax (908) 382-6350
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Subject: FY2019 Funding
Date: Thursday, July 25, 2019 at 10:10:53 AM Eastern Daylight Time
From: Congero, Kasey
To: jfarkas@cspnj.org
CC: Kelly, Taiisa, Bulbach, Rosemarie, Kathryn Colhoun, nhagen@co.ocean.nj.us, nancymac1756@hotmail.com, ihn@eclipse.net
Attachments: image001.gif, image002.gif, image003.gif, image004.gif, image005.gif, image006.gif, Appeals policy.pdf

Thank you for submitting an application to the Ocean County HPAC Committee for FY2019 Continuum of Care Funding. The review committee has evaluated your proposals. The HPAC Executive Committee is pleased to inform you that the Ocean County OMHS S+C 2009 CSPNJ and Ocean Leasing 2009 CSNJ projects have been supported for funding through the FY2019 application cycle. The Ocean County Jay St project has been reallocated due to significant concerns over the program's management, lack of services provided, and data quality issues. Ocean Inc is the sub-grantee that is contracted to provide the service provision to the program participants, and it has come to the attention of the committee that services are not being provided. The HMIS data quality is poor and does not have up to date records in the HMIS system, it is unclear when records were last updated which is a concern as the APR's submitted are inaccurate. The review committee has decided not to fund this project these reasons.

If you would like to appeal this decision please see the attached Appeals Policy for information on how to complete the appeals process.

You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Rank	Score	Agency	Project	Request	Award	Notes
1	87	Collaborative Support Programs of New Jersey	Ocean County OMHS S+C 2009 CSPNJ	\$123,924	\$123,924	Project awarded full amount requested
2	78	Collaborative Support Programs of New Jersey	Ocean Leasing 2009 CSPNJ	\$14,634	\$14,634	Project awarded full amount requested
		Collaborative Support Programs of New Jersey	Ocean County Jay St. S+C	\$23,162	\$0	Project not selected for funding

Please be aware that the following requirements and deadlines will be in effect for the FY2019 application cycle:

- Projects may not request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
- Once applications have been completed, **DO NOT** hit the submit button in the system
- Applicants must email a pdf copy of the completed application to Kasey Congero at kcongero@monarchhousing.org for review
- Applicants may only hit the submit button once the application has been reviewed and approved by Monarch

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

All applicants must submit PDF copies of their application to Kasey Congero by **Friday, August 16, 2019**.

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2019 CoC Competition page:

<https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

E-snaps project applicant instructions:

<https://www.hudexchange.info/programs/e-snaps/>

Very truly yours,



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1E-1. Public Posting Local Competition Deadline

Subject: FW: Ocean HPAC - FY2019 CoC Local Selection Process
Date: Tuesday, April 23, 2019 at 3:18:21 PM Eastern Daylight Time
From: Kelly, Taiisa
To: Congero, Kasey
Attachments: FY2019 CoC Funding Announcement.pdf, FY2019 CoC New Project Application.docx, Scoring Tools 2019 - New Projects.pdf, FY2019 CoC Renewal Project Application.docx, FY2019 Desk Monitoring Questionnaire.docx, Scoring Tool 2019 - Renewals.pdf, image001.gif, image002.gif

Very Truly Yours,



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From: Taiisa Kelly <tkelly@monarchhousing.org>
Date: Wednesday, April 17, 2019 at 3:01 PM
To: "abodine@stfrancisbi.org" <abodine@stfrancisbi.org>, "abryant@OceanMHS.org" <abryant@OceanMHS.org>, "aeksfclakewood2@gmail.com" <aeksfclakewood2@gmail.com>, "afaone@piners.org" <afaone@piners.org>, "aferraro@moesc.org" <aferraro@moesc.org>, "agsalsa@yahoo.com" <agsalsa@yahoo.com>, "ahowlett@preferredbehavioral.org" <ahowlett@preferredbehavioral.org>, "akline@preferredbehavioral.org" <akline@preferredbehavioral.org>, "alley55@aol.com" <alley55@aol.com>, "alspangler10@gmail.com" <alspangler10@gmail.com>, "alynch@oceanmhs.org" <alynch@oceanmhs.org>, "amysvan@verizon.net" <amysvan@verizon.net>, "anicolosi@oceanmhs.org" <anicolosi@oceanmhs.org>, "annaeric1@comcast.net" <annaeric1@comcast.net>, "aprilroork@gmail.com" <aprilroork@gmail.com>, "arembisz@oceanmhs.org" <arembisz@oceanmhs.org>, "arimam2013@verizon.net" <arimam2013@verizon.net>, "b.niciewski@stfrancisbi.org" <b.niciewski@stfrancisbi.org>,

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Subject: Ocean HPAC - FY2019 CoC Local Selection Process

The Ocean County HPAC Executive Committee is now accepting applications from all agencies interested in applying for FY2018 Continuum of Care funding administered by the U.S. Department of Housing and Urban Development. Agencies interested in HUD CoC funding must submit an application for each **new** and **renewal** project which will be reviewed by the Ocean HPAC review committee.

All agencies interested in implementing programs serving people experiencing homelessness are encouraged to apply, including those agencies that have not received HUD CoC funding previously. Funding for new projects will be determined according to applicable bonus funding available through the FY 2019 HUD NOFA and/or reallocation of funds from existing renewal programs.

Completed applications must be submitted by May 15, 2019 to Taiisa Kelly at tkelly@monarchhousing.org or by mail to: Taiisa Kelly, Ending Homelessness Group, 29

Alden Street, Suite 1B, Cranford, NJ 07016

Attached please find the following documents:

- FY2019 Funding Announcement & Priorities
- FY2019 New Project Application
- FY2019 Renewal Project Application
- FY2019 Renewal Project Desk Monitoring
- FY2019 HPAC New Project Scoring Tool
- FY2019 HPAC Renewal Project Scoring Tool

All agencies interested in submitting an application for funding consideration in the 2019 CoC process may participate in a technical assistance webinar:

Ocean HPAC 2019 CoC Technical Assistance Session

Thu, May 2, 2019 11:00 AM - 12:30 PM EDT

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For further information about the Continuum of Care process and federal priorities please refer to the 2018 CoC NOFA:

<https://www.hudexchange.info/resources/documents/FY-2018-CoC-Program-Competition-NOFA.pdf>

Additional information about the local selection process and the HPAC policies can be found at the HPAC website:

HPAC website: www.oceanhpac.org

HPAC local selection process: <http://www.oceanhpac.org/local-selection-process/>

Very Truly Yours,

Taiisa Kelly | CEO

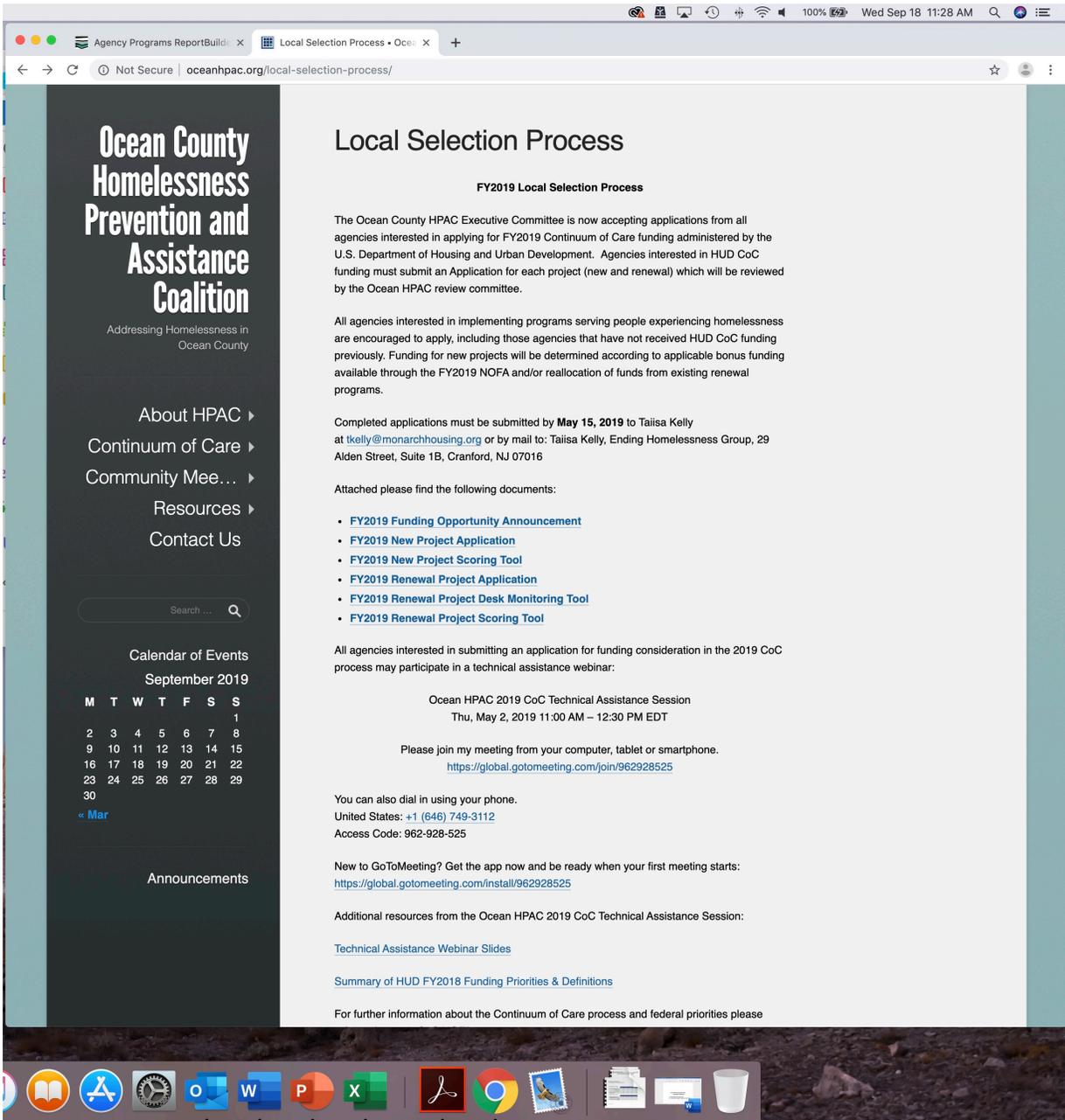


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Ocean County Homelessness Prevention and Assistance Coalition

Addressing Homelessness in Ocean County

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Calendar of Events September 2019

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

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Announcements

Local Selection Process

FY2019 Local Selection Process

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Attached please find the following documents:

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- [FY2019 New Project Scoring Tool](#)
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Additional resources from the Ocean HPAC 2019 CoC Technical Assistance Session:

- [Technical Assistance Webinar Slides](#)
- [Summary of HUD FY2018 Funding Priorities & Definitions](#)

For further information about the Continuum of Care process and federal priorities please

1E-1. Public Posting Local Announcement

- a. 2019 Funding Announcement
- b. Local Selection Policy
- c. Monitoring Policy
- d. New Project Application
- e. New Project Scoring Criteria
- f. Renewal Project Application
- g. Renewal Project Monitoring Tool
- h. Renewal Project Performance Review
- i. Renewal Project Scoring Tool

1E-1. Local Competition

a. 2019 Funding Announcement

Subject: FW: Ocean HPAC - FY2019 CoC Local Selection Process
Date: Tuesday, April 23, 2019 at 3:18:21 PM Eastern Daylight Time
From: Kelly, Taiisa
To: Congero, Kasey
Attachments: FY2019 CoC Funding Announcement.pdf, FY2019 CoC New Project Application.docx, Scoring Tools 2019 - New Projects.pdf, FY2019 CoC Renewal Project Application.docx, FY2019 Desk Monitoring Questionnaire.docx, Scoring Tool 2019 - Renewals.pdf, image001.gif, image002.gif

Very Truly Yours,



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Subject: Ocean HPAC - FY2019 CoC Local Selection Process

The Ocean County HPAC Executive Committee is now accepting applications from all agencies interested in applying for FY2018 Continuum of Care funding administered by the U.S. Department of Housing and Urban Development. Agencies interested in HUD CoC funding must submit an application for each **new** and **renewal** project which will be reviewed by the Ocean HPAC review committee.

All agencies interested in implementing programs serving people experiencing homelessness are encouraged to apply, including those agencies that have not received HUD CoC funding previously. Funding for new projects will be determined according to applicable bonus funding available through the FY 2019 HUD NOFA and/or reallocation of funds from existing renewal programs.

Completed applications must be submitted by **May 15, 2019** to Taiisa Kelly at tkelly@monarchhousing.org or by mail to: Taiisa Kelly, Ending Homelessness Group, 29

Alden Street, Suite 1B, Cranford, NJ 07016

Attached please find the following documents:

- FY2019 Funding Announcement & Priorities
- FY2019 New Project Application
- FY2019 Renewal Project Application
- FY2019 Renewal Project Desk Monitoring
- FY2019 HPAC New Project Scoring Tool
- FY2019 HPAC Renewal Project Scoring Tool

All agencies interested in submitting an application for funding consideration in the 2019 CoC process may participate in a technical assistance webinar:

Ocean HPAC 2019 CoC Technical Assistance Session

Thu, May 2, 2019 11:00 AM - 12:30 PM EDT

Please join my meeting from your computer, tablet or smartphone.

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For further information about the Continuum of Care process and federal priorities please refer to the 2018 CoC NOFA:

<https://www.hudexchange.info/resources/documents/FY-2018-CoC-Program-Competition-NOFA.pdf>

Additional information about the local selection process and the HPAC policies can be found at the HPAC website:

HPAC website: www.oceanhpac.org

HPAC local selection process: <http://www.oceanhpac.org/local-selection-process/>

Very Truly Yours,

Taiisa Kelly | CEO



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Ocean County Homelessness Prevention and Assistance Coalition

Addressing Homelessness in Ocean County

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Calendar of Events September 2019

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

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Announcements

Local Selection Process

FY2019 Local Selection Process

The Ocean County HPAC Executive Committee is now accepting applications from all agencies interested in applying for FY2019 Continuum of Care funding administered by the U.S. Department of Housing and Urban Development. Agencies interested in HUD CoC funding must submit an Application for each project (new and renewal) which will be reviewed by the Ocean HPAC review committee.

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Attached please find the following documents:

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- [FY2019 New Project Application](#)
- [FY2019 New Project Scoring Tool](#)
- [FY2019 Renewal Project Application](#)
- [FY2019 Renewal Project Desk Monitoring Tool](#)
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Additional resources from the Ocean HPAC 2019 CoC Technical Assistance Session:

- [Technical Assistance Webinar Slides](#)
- [Summary of HUD FY2018 Funding Priorities & Definitions](#)

For further information about the Continuum of Care process and federal priorities please



1E-1. Local Competition

b. Local Selection Policy

Ocean County Homeless Prevention and Assistance Coalition

Local Selection Process

All agencies and programs interested in applying for new or renewal funding through the Continuum of Care program must submit a notice of intent within the deadlines established by the Executive Committee. All agencies submitting a request for funding may be required to present their project before the Review Committee prior to final determination of funding according to the criteria established by the Executive Committee for each funding year. Late applications will not be accepted in the local selection process unless an extension has been approved. Renewal projects and new projects will be required to submit an application by the identified deadline in order to be considered for funding.

The Ocean HPAC Executive Committee shall be responsible for selecting the projects eligible to apply for funding through the HUD continuum of care application process. The Executive Committee shall evaluate all projects seeking funding through the HUD Continuum of Care and determine the level of funding each project is eligible to apply for. In order to complete the local selection process for the annual HUD Continuum of Care application, the Executive Committee shall undertake the following activities.

Establish funding priorities – the Executive Committee shall establish the funding priorities that will be applied to the local selection process on an annual basis. The committee may use information from HUD, HMIS and local community agencies to determine the appropriate funding priorities for a given funding cycle. The funding priorities shall be used to ensure the appropriate types of projects are supported for funding and may be used to identify the types of projects eligible to apply for funding or adjust project scores for applications submitted through the local selection process. The Executive Committee shall determine how the funding priorities will be applied to the local selection process on an annual basis prior to the release of the request for applications.

Approve Review Committee – the Review Committee for the local selection process shall be composed of non-conflicted individuals who are members of the the HPAC Executive Committee or the HPAC full membership committee. The Review Committee shall be made up of at least 5 members approved by the Executive Committee. The Review Committee shall review applications submitted by interested agencies and hear project presentations. Committee members will be responsible for scoring each project that has submitted an application and identifying which projects have been approved for funding and the level of their funding award. Funding recommendations must be submitted to the Executive Committee for approval unless the committee has otherwise been empowered by the Executive committee to make final decisions. The Review Committee shall also be responsible for providing feedback on the local selection process and application tools in order to improve the review and scoring process.

Local Application Form and Content – The Executive Committee shall approve the application used for the local selection process each year. The application shall be designed to collect project information necessary to assist the Review Committee in making determinations about

Ocean County Homeless Prevention and Assistance Coalition

funding. The Review Committee shall evaluate the application tool on an annual basis following the completion of the local selection process and provide feedback to improve the tool as necessary.

Renewal projects shall be evaluated based on their monitoring score along with additional criteria identified by the Executive Committee which shall be collected during the application process. The renewal application must at a minimum include the following items:

- Project name
- Target population
- Indication of intent to apply for funding
- Budget
- Identification of major changes to the project

Additional items may be added to the renewal project application as determined by the Executive Committee to effectively evaluate the project according to the established funding priorities.

New projects shall be evaluated based on their application and additional information gathered during the project presentation process if such a process is approved for the funding year. The application form for new projects shall include the following items:

- Project name
- Type of project
- Target population
- Detailed budget
- Project description
- Agency background, experience and capacity

Scoring Criteria – the Executive Committee shall approve the scoring criteria that shall be used to select projects on an annual basis prior to release of the local selection process. Each project that submits an application through the local selection process will be scored and ranked based on the Project Application, Project Performance and Monitoring results where applicable.

Renewal project scoring shall be based primarily on the monitoring results. The score may be adjusted according to the project presentation (if applicable) or additional information provided through the application process.

New Projects will be scored according to the information provided through the local application and project presentation. The scoring criteria for new projects will cover the following at a minimum:

- How the project fits the local priorities
- Agency experience
- How the project leverages community resources

Ocean County Homeless Prevention and Assistance Coalition

Local Selection Process

The Executive Committee shall authorize the release of the local project application after approval of the Application form, scoring criteria and establishment of the local selection timeline. The availability of the application process shall be announced through publication on the CoC website, distribution via email through the CoC listserv and other community listservs, and through announcement made at the CoC meetings and other community meetings. The announcement of the application process shall include the following information:

- Funding Priorities
- Application Forms (new and renewal projects)
- Scoring Criteria
- Submission Deadline

All agencies interested in receiving funding through the HUD continuum of care must submit an application by the identified deadline. A separate application must be completed for each project seeking funding except in cases where the agency has completed or is seeking consolidation of two or more programs. Projects that fail to submit an application by the identified deadline will not be considered for funding.

Agencies that have extenuating circumstances that impact their ability to submit the application by the identified deadline may request an extension for submission of the application. The extension request must be submitted to the CoC Lead Agency (via email or hard copy letter) at least 5 business days prior to the submission deadline. The extension request must indicate the reason for the request and the anticipated date when the completed application can be submitted. The CoC Lead Agency will share the request with the Executive Board Chair and make a determination about whether to grant an extension. Extension request will be reviewed on a case by case basis.

Agencies submitting applications may be requested to participate in a project presentation before the local Review Committee. Project presentations will be scheduled according to the timeline established by the Executive Committee for each funding cycle. During project presentations applicants may share basic project information as well as additional clarifying information to assist the Review Committee in making funding determinations. The Review Committee may request additional information seeking clarification of information contained in the application or based on information highlighted through the monitoring process or provided directly from HUD.

The Review Committee shall score each project application using the approved scoring criteria based on information provided through the application, project presentations and monitoring process (as applicable). Projects will be ranked according to the score received.

The Review Committee will make funding determinations based on the established funding priorities in conjunction with the projects' rank and score. The Review Committee shall set the level of funding available for those projects that have been selected. The committee has the power to reduce, reallocate or deny funding for renewal and new projects if significant issues

Ocean County Homeless Prevention and Assistance Coalition

are identified with the project or agency requesting funding. The committee shall also have the power to increase the amount awarded to new projects, as compared to the initial request, within the limits of the overall budget provided that the requesting agency agrees to the proposed increase.

The Review Committee will submit the project scoring, rank and funding level recommendations to the Executive Committee for approval prior to notification of applicants unless otherwise authorized by the Executive Committee. The Executive Committee may approve the funding recommendations of the Review Committee through a special meeting, via email, or conference call if timing is an issue in the local selection process according to the deadlines established in the HUD NOFA for the funding cycle.

The Executive Committee may request further clarification from the Review Committee or particular programs prior to making a final determination on funding recommendations submitted by the Review Committee. Upon approval of the funding recommendations, the CoC Lead Agency shall send notification letters to all agencies who submitted applications through the local selection process. The Notification letter shall identify whether the project has been approved for funding. The letter shall include the maximum level of funding approved and any additional requirements identified by the Executive Committee, as well as the appeals process.

Projects selected for funding must submit an exhibit 2 application to HUD through the e-snaps system within the timeframe specified in the Notification letter. Exhibit 2 applications must reflect the same project information and total budget amount as approved by the Executive Committee. Approved projects requesting a budget amount different from that approved by the Executive Committee shall be required to adjust the budget. Projects failing to make adjustments within the requested timeframe may be subject to the CoC Lead Agency changing the budget request or rejection of the project and denial of funding.

Projects that have been denied funding may not submit an Exhibit 2 application in e-snaps. Projects that submit an Exhibit 2 application after being denied funding will be automatically rejected in the e-snaps system and will not be included in the Continuum of Care application submitted by the Ocean County HPAC.

Agencies that have submitted a proposal through the local review process may appeal the final recommendations of the Executive Committee. All appeals must be in accordance with the Appeals Process as laid out in the CoC Policies and Procedures Manual.

1E-1. Local Competition

c. Monitoring Policy

Ocean County Homeless Prevention and Assistance Coalition

Monitoring Policy

Background

According to the U.S. Department of Housing and Urban Development (HUD), the purpose of the homeless assistance continuum of care system is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to quickly transition to permanent housing and self-sufficiency.

The Ocean HPAC is responsible for overseeing and managing the homeless service system and in this role must ensure that programs providing housing and services to the homeless population of Ocean County meet federal and local goals of addressing and ending homelessness. The Ocean HPAC shall create program performance objectives designed to assist the community in meeting federal and local goals of ending homelessness. The objectives established shall reflect compliance with funding source regulations to ensure resources remain available in the community, and achievement of outcomes signifying stability of households served in order to achieve the goal of quickly moving households to permanent housing.

Applicable Programs

The Ocean HPAC Executive Committee shall identify the programs that will be monitored in a given year. At a minimum, all projects receiving funding through the HUD CoC program and ESG program will be subject to monitoring according to the Ocean HPAC standards.

Monitoring Team

An HPAC Monitoring Team shall be established to monitor the identified programs within the community. The Monitoring Team will consist of the CoC Lead Agency staff, and at least two non-provider members of HPAC. The Monitoring Team will be selected by the HPAC Chair or the Vice Chair.

Timeframe

Program performance will be assessed once a year. For CoC funded programs, the monitoring schedule will be coordinated with the local selection process in preparation for the annual Continuum of Care grant application to HUD. CoC funded program monitoring shall be completed prior to final project selection so as to inform the local selection process during the Continuum of Care competitive grant cycle.

The monitoring schedule for all other programs identified for monitoring will be established by the Monitoring Team in accordance with local planning needs and activities.

Monitoring Tool

A Program Performance Report (PPR) will be created for each monitored program as well as a Continuum-wide report of all programs within the region. The reports will act as a performance evaluation tool and will indicate program achievement in each of the performance standards outlined in the monitoring tool. Achievement of the established performance standards may vary according to program type. Performance standards will be marked as either, "achieved",

Ocean County Homeless Prevention and Assistance Coalition

“partially achieved”, “not achieved”, or “not applicable”. Overall program achievement will be assessed based on the percent of all goals achieved.

Monitoring Response

Programs that do not achieve any one of the applicable performance standard areas will be requested to provide a brief, written explanation to the HPAC Monitoring Team. The explanation should describe why the program did not achieve the applicable performance standard(s) for the reporting period and any plans to improve performance on that standard(s) in the future. The explanation will be reviewed by the Monitoring team and presented to the HPAC as an addendum to the program’s PPR.

Programs which meet less than half of the performance standards will be considered “programs of concern” and will be required to develop a 12-month corrective action plan for improving program performance in the area(s) identified as “not achieved”. Programs of concern will be required to participate in quarterly progress meetings with the HPAC Monitoring Team. The meetings are intended to establish and routinely assess the progress of the 12-month action plan and ensure that the programs are taking steps needed to implement their action plan. The HPAC Monitoring Team will assess the program performance at the end of the 12-month period and determine if the program is improving in the areas identified and meeting federal and local goals. If the program performance has not improved significantly, as determined by the HPAC Monitoring Team, then the program will be recommended for possible funding reallocation or program re-purposing.

The Monitoring team will update the relevant performance standards on the Program Performance Report no later than 90 days after the release of each CoC Notice of Funding Available (NOFA) cycle from HUD. The updated form will be shared with the HPAC Executive and full membership committee as well as with all providers. Additional updates to the Program Performance Report will be considered at any time so long as those updates are made prior to the Monitoring Timeframe and allow for community notification of the updated standards at least 2 weeks prior to implementation of the updated process.

Peer Learning

The CoC will create opportunities for providers to team up with similar programs in order to facilitate the sharing of ideas and best practices in order to improve project performance.

1E-1. Local Competition

d. New Project Application

Ocean County Homeless Prevention and Assistance Coalition

Cover Page

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Applicant Name	
Applicant EIN/TIN	
Applicant Type (non-profit, for-profit, local government, etc.)	
Sponsor Name	
Project Name	
Project Location (physical location of the project, if scattered site write "scattered site")	
Project Type: (Permanent Supportive Housing, Rapid Re-housing, Transitional/Rapid Rehousing, Coordinated Assessment)	
Total HUD request	

Contact Information

Agency representative completing application	
Job Title	
Email Address	
Mailing Address	
Telephone Number	

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Agency Information

1. Describe the experience of the applicant and partner agencies (if any) in the following areas:
 - a. Effectively utilizing HUD CoC or other federal funds
 - b. Performing activities proposed in the application
 - c. Serving the target population proposed in the application

Responses should include concrete examples that illustrate experience and expertise in working with and addressing the target population’s identified housing and supportive service needs; developing and implementing relevant program systems, services, and/or residential property construction and rehabilitation; securing matching funds from a variety of sources, administering programs in accordance with federal regulation; and managing basic organization operations including financial accounting systems.
2. Describe the experience of the applicant and partner agencies in leveraging other Federal, State, local and private sector funds.
3. Describe the basic organization and management structure of the applicant and partner agencies (if any). Include evidence of internal and external coordination and an adequate financial accounting system.
4. Are there any unresolved monitoring or audit findings for any federal or HUD grants (including ESG) operated by the applicant or partner agencies (if any)?
5. Has the applicant or partner agencies (if any) ever lost federal or HUD funding program or returned federal or HUD funding prior to or at the close of the program operating year? If so, please explain.

Project Information

1. Project description – provide a description that addresses the entire scope of the proposed project. The project description should include a clear picture of the target population(s) to be served, the plan for addressing the identified needs/issues of the target population(s), best practices to be used, projected outcome(s), and coordination with other source(s)/partner(s). The narrative is expected to describe the project at full operational capacity.

Please identify the target population the project will serve. (check all that apply)			
Chronically homeless	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Individuals	<input type="checkbox"/>	Substance abuse	<input type="checkbox"/>
Families (at least one adult and one child under 18)	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	HIV/AIDs	<input type="checkbox"/>
Youth (ages 18 – 24)	<input type="checkbox"/>		<input type="checkbox"/>

Please identify the total number of units and beds of permanent housing the project will provide	
Total number of individuals to be served	<input type="text"/>
Total number of families to be served	<input type="text"/>

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Total number of beds to be provided	
Total number of units to be provided	

2. Will the project follow a Housing First model? If yes, please describe in what ways the project is housing first.

Please identify if any of the criteria below would make a potential participant ineligible for your program. (answer y/n for each option below)	
Having too little or no income	
Active substance abuse or history of substance abuse	
Criminal record with exceptions for state-mandated restrictions	
History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)	

Please identify if any of the criteria below would be cause for termination from your program. (answer y/n for each option below)	
Failure to participate in supportive services	
Failure to make progress on a service plan	
Loss of income or failure to improve income	
Being a victim of domestic violence	
Any other activity not covered in a lease agreement typically found in the project's geographic area	

3. Describe the estimated schedule from time of award to full project implementation. Identify major project milestones and the anticipated timeline for completion. Include a description of the management plan in place to ensure activities are completed in a timely manner.

Performance Targets and Supportive Services

1. Identify the target number of program participants that will achieve the following measures:

Measure	Total # of participants	# of participants achieving measure	% of participants achieving measure
Number of persons (adults and children) who will remain in permanent housing at the end of the operating year, or exit to permanent housing during the operating year.			
Number of persons age 18 through 61 who are connected to or increase their earned income at the end of the operating year or at exit.			

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Number of persons aged 18 or older who are connected to or increase their income from cash benefits			
Number of persons aged 18 or older who are connected to non-cash benefits			

2. Describe how participants will be assisted to obtain and remain in permanent housing. How will the applicant take into consideration the needs of the target population and the barriers that are currently preventing them from obtaining and maintaining permanent housing. The applicant should describe how those needs and barriers will be addressed through the case management and/or other supportive services that will be offered through the project. If participants will be housing in units not owned by the project applicant, the narrative must also indicate how appropriate units will be identified and how the project applicant or subrecipient will ensure that rents are reasonable. Established arrangements and coordination with landlords and other homeless services providers should be detailed in the narrative.
3. Describe specifically how participants will be assisted both to increase their employment income and/or connection to cash and non-cash benefits to maximize their ability to live independently.
4. Please describe how this project will advance community goals for system performance. For each standard listed below, describe how your project will measure outcomes, the frequency of outcome evaluation, and the strategies to be employed in an effort to improve performance for each outcome.
 - a. Reduce the length of time people remain homeless
 - b. Reduce returns to homelessness
 - c. Ensure connection to employment income for 20% of participants and connection to mainstream benefits for 60% of participants
 - d. Ensure 80% of participants exiting leave to permanent housing opportunities
 - e. Ensure 80% of participants remain stable in permanent housing
 - f. Improve outreach efforts to reach the hardest to serve and to cover the geographic region
5. Indicate any additional performance measures that will be tracked for the proposed project, along with the target number and percentage of applicable clients who are expected to achieve each measure. Please describe the serves that will be made available to participants to assist them in achieving the identified goals.
6. For projects serving families and school aged children, how will the project address the educational needs of children in the program? Will the proposed project have a designated staff person to assist with the educational needs of the children in the program?

7. For all supportive services available to participants, indicate who will provide them, how they will be accessed, and how often they will be provided in the following chart.			
Eligible Supportive Services	Provider (Applicant/ Partner/ Non Partner)	Access (Onsite/ short walk/ public or private regional transportation)	Frequency (As needed/ Annually/

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Individuals

	CH	CH Vet	Vet	SA	HIV/AIDS	SMI	DV	PD	DD	Youth	None
Dedicated											
Prioritized											
Total											

- Briefly describe the target population and the proposed project outreach plan to identify, engage and enroll prospective participants.
- Enter the anticipated percentage of project participants that will be coming from each of the following locations. Must total 100%.

	Directly from the street or other locations not meant for human habitation
	Directly from emergency shelters
	Directly from safe havens
	From transitional housing and previously resided in a place not meant for human habitation or emergency shelters, or safe havens.
	Persons at imminent risk of losing their night time residence within 14 days, have no subsequent housing identified, and lack the resources to obtain other housing
	Homeless persons as defined under other federal statutes
	Persons fleeing domestic violence

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Budget and Leveraging

1. Identify all sources for cash or in-kind resources identified on the budget. Include information about specific amount of funding from each identified source and level of commitment – Firm commitment (formal agreement, funding award), soft commitment (verbal agreements), no commitment (not yet applied for, no agreement in place).

Service/Type of Contribution	Source	Level of Commitment (signed agreement, agreement pending, anticipated agreement, proposed agreement)	Total Value
			\$
			\$
			\$
			\$
			\$
			\$
		TOTAL:	\$

Summary Budget

Component Type (please double click appropriate box and select checked)	Grant Term (please double click appropriate box and select checked)				
<input type="checkbox"/> PSH <input type="checkbox"/> RRH <input type="checkbox"/> TH/RRH <input type="checkbox"/> SSO <input type="checkbox"/> HMIS	<input type="checkbox"/> 1 yr	<input type="checkbox"/> 2 yrs	<input type="checkbox"/> 3 yrs	<input type="checkbox"/> 5 yrs	<input type="checkbox"/> 15 yrs
Proposed CoC Activities	CoC Dollars Requested	HUD Cash Match	Other Cash/in-Kind Match or Leveraging	Total Project Budget	
1. Acquisition					
2. Rehabilitation					
3. New Construction					
4. Subtotal (Lines 1 through 3)					
5. Real Property Leasing					
6. Rental Assistance					
7. Supportive Services From Supportive Services Budget Chart					
8. Operations From Operating Budget Chart					
9. HMIS					

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10. Subtotal (lines 4 through 9)				
11. Administrative Costs (Up to 7% of line 10)				
12. Total CoC Request (Total lines 10 and 11)				

Definitions:

HMIS	Homeless Management Information System
PSH	Permanent Supportive Housing
RRH	Rapid Re-housing
SSO	Supportive Services Only
TH/RRH	Transitional Housing and Rapid Re-Housing

Please note there is a 25% match requirement based on the total HUD request minus any Leasing funds. The 25% match may be fulfilled in any of the above line items and does not have to correspond to the specific category in which HUD funds are requested.

Supportive Services Budget

Eligible Costs	Quantity & Description	Annual HUD Assistance Requested
1. Assessment of Service Needs		
2. Assistance with Moving Costs		
3. Case Management		
4. Child Care		
5. Education Services		
6. Employment Assistance		
7. Food		
8. Housing/Counseling Services		
9. Legal Services		
10. Life Skills		
11. Mental Health Services		
12. Outpatient Health Services		
13. Outreach Services		
14. Substance Abuse Treatment Services		
15. Transportation		
16. Utility Deposits		
17. Operating Costs		
Total Annual Assistance Requested		
Grant Term		
Total Request for Grant Term		

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Operating Budget

Eligible Costs	Quantity & Description	Annual HUD Assistance Requested
1. Maintenance/Repair		
2. Property Taxes and Insurance		
3. Replacement Reserve		
4. Building Security		
5. Electricity, Gas, and Water		
6. Furniture		
7. Equipment (lease, buy)		
Total Annual Assistance Requested		
Grant Term		
Total Request for Grant Term		

Rental Assistance/Leasing Budget

b. Component Types (Check only one box)	c. Grant Term (Check only one box)
<input type="checkbox"/> TRA <input type="checkbox"/> SRA <input type="checkbox"/> PRA <input type="checkbox"/> Leasing	
<input type="checkbox"/> Short-term Rental Assistance (1 – 3 months)	<input type="checkbox"/> 1 yr <input type="checkbox"/> 2 yrs <input type="checkbox"/> 3 yrs <input type="checkbox"/> 5 yrs <input type="checkbox"/> 15 yrs
<input type="checkbox"/> Medium-term Rental Assistance (3 – 24 months)	

Size of Units	Number Of Units	FMR or Actual Rent**	Number of Months	Total
SRO	x	x	=	\$
0 Bedroom	x	x	=	\$
1 Bedroom	x	x	=	\$
2 Bedrooms	x	x	=	\$
3 Bedrooms	x	x	=	\$
4 Bedrooms	x	x	=	\$
5 Bedrooms	x	x	=	\$
Other: _____	x	x	=	\$
i. Totals:	x	x	=	\$

The current FMR is listed below:

SRO	\$ 699
0 Bedroom	\$ 932
1 Bedroom	\$ 1,126
2 Bedrooms	\$ 1,461
3 Bedrooms	\$ 1,978
4 Bedrooms	\$ 2,259

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1E-1. Local Competition

e. New Project Scoring Criteria

Ocean County HPAC

2019 New Project Scoring Tool

	Agency Experience				Project Design						Budget & Leveraging			Performance Targets						Total	
	Success with HUD projects	Experience serving target population	Experience providing identified service	Agency demonstrates capacity to implement program	RRH	PSH	Housing First	Proposed services appropriate for target population and realistic	Proposed implementation timeline reasonable	Target population: Chronically Homeless, Families, Youth, Veterans	Partnerships with community	% of program funds leveraged	Project budget is reasonable given program scope	Reduce length of time homeless	reduce returns to homelessness	connection to employment & benefits	Exits to PH	Stability in PH	Improve Outreach		
Score																					
Weight	2	2	2	2	4	3	4	2	3	4	2	1	2	1	1	1	1	1	1	1	
Project Total																					
Max Score	4	4	4	4	8	6	8	4	6	8	4	if leveraging is 200% then a max score of 2	4	2	2	2	2	2	2	2	74

1. Projects will be scored in each area based on a pass/fail scoring. The scoring is as follows for each category:

- 0 - project does not adequately meet criteria
- 0.5 - project marginally meets criteria
- 1 - project partially meets criteria
- 1.5 - project more than partially meets criteria
- 2 - project adequately meets criteria

2. For the leveraging category, the percent leveraging identified will be converted into a numeric score. For example if a project shows 80% leveraging, they will receive a leveraging score of .8. If a project shows 150% leveraging, they will receive a leveraging score of 1.5, etc.

3. In order to calculate the project total, the criteria score will be multiplied by the criteria weight.

1E-1. Local Competition

f. Renewal Project Application

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FY2019 CoC Renewal Project Application

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Applicant Agency Name:

Sponsor Agency Name:

Project Name:

HUD Component Type (PSH, RRH, TH/RRH, TH, SSO):

Total HUD request:

Agency Contact Name (person completing request):

Job Title:

Email Address:

Mailing Address:

Telephone Number:

Agency representative Authorized to sign grant documents:

Job Title:

Email Address:

Telephone Number:

Please check one box below:

Agency will apply for renewal of CoC funding	<input type="checkbox"/>
Agency will not apply for renewal CoC funding	<input type="checkbox"/>

Please identify if your project incorporates any of the following changes:

Change in budget	<input type="checkbox"/>	Change in sponsor agency	<input type="checkbox"/>	Change in applicant agency	<input type="checkbox"/>
Change in component type	<input type="checkbox"/>	Change in number of clients served	<input type="checkbox"/>	Change in target population	<input type="checkbox"/>

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Please provide a brief description of your project. If you have identified any changes above, please explain.

Please identify the unit mix of your project. Enter the total number of units and beds (based on unit mix of HUD application)

Unit Breakdown

Household Type	Units	Beds
Individuals		
Families		

Please identify the total number of beds dedicated to the chronically homeless by household type.

Dedicated Chronic Homeless Beds

Household Type	Units	Beds
Individuals		
Families		

For the beds not currently dedicated to the chronically homeless, please identify the number of beds that will be **prioritized** for the chronically homeless at turnover. Please see the HUD Exchange FAQs for more information on the difference between dedicated and prioritized beds or follow this link:

<https://www.hudexchange.info/faqs/1888/what-is-the-difference-between-a-dedicated-permanent/>

Prioritized Chronic Homeless Beds

Household Type	Units	Beds
Individuals		
Families		

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Does your project use a housing first approach? If yes, please describe how your program meets the standards of a housing first program.

Please identify if potential applicants are ineligible for your program based on the criteria below (Y/N):

Having too little or no income	
Active substance abuse or history of substance abuse	
Criminal record with exceptions for state-mandated restrictions	
History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)	

Please identify if enrolled participants are terminated from your program based on the criteria below (Y/N):

Failure to participate in supportive services	
Failure to make progress on a service plan	
Loss of income or failure to improve income	
Being a victim of domestic violence	
Any other activity not covered in a lease agreement typically found in the project's geographic area	

1E-1. Local Competition

g. Renewal Project Monitoring Tool

Ocean County Homeless Prevention and Assistance Coalition

Program Monitoring Tool

Project Title: _____

Date: _____

Performed By: _____

Monitoring of Homeless Service Program of:

Recipient Agency: _____

Sub-recipient Agency: _____

Agency _____

Agency Address _____

Primary Point of Contact _____

Email _____

Phone Number _____

Alternate Point of Contact _____

Email _____

Phone Number _____

Ocean County Homeless Prevention and Assistance Coalition

Project Title: _____

Date: _____

Part A: General Recordkeeping	Yes	No	N/A	Comments
A. Are all records regarding the project (outside of financial records) centrally located?				
B. Do these records contain:				
1. Program Grant Agreements with program regulations				
2. Grant Agreement Amendments and Budget Revisions				
3. Is there a program policies and procedures manual?				
4. Is there a system in place to monitor process in completing program milestones?				
C. Does the agency subcontract for any services in administration of program activities?				
1. Are grant agreement requirements passed along to sub-recipients/subcontractors?				
2. Are there written agreements (MOUs, contracts, etc.) with program partners?				
3. Is there regular contact with sub-recipients/subcontracts in program administration/implementation				
4. Is there evidence of a monitoring process for program partners?				
D. Are homeless or formerly homeless persons participating on board of directors or other equivalent policy-making entity of the recipient or sub-recipient?				
E. Is the agency HMIS data quality up to local standards? Has the agency provided a copy of the HMIS data quality?				

Ocean County Homeless Prevention and Assistance Coalition

Project Title: _____

Date: _____

Part B: Financial Records	Yes	No	N/A	Comments
A. Are all project financial records centrally located and stored in a secure location?				
B. Does the agency financial management system provide evidence that there are controls in place to account for all funds, property, and other assets?				
C. Does the agency compare budgeted line item costs against incurred costs in order to identify over/under spending on a line item basis so that adjustments can be made in a timely fashion?				
D. Are all project expenditures supported by timesheets, invoices, contracts, purchase orders, etc.?				
E. Is there evidence of financial records for any program funds given directly to clients?				
F. Does the agency prepare and submit monthly, or at a minimum quarterly, reimbursement reports?				
G. Does the agency understand that project records need to be retained for a minimum of five (5) years after close—out of the grant or clearance of any audit findings, and 15 years after close-out of a grant that funds acquisition, construction or rehabilitation activities?				
H. Has the agency been audited by independent auditors? If yes, were there any findings that the recipient is required to resolve? Note: obtain a copy of the agency's most recently completed audit.				

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Project Title: _____

Date: _____

Part C: Program Participant File Recordkeeping	Yes	No	N/A	Comments
A. Are all records regarding the program participants centrally located?				
B. Do these records contain:				
1. Is there a valid lease (if applicable) and program occupancy agreement or program participation agreement signed by program participants				
2. Documentation for verification of homeless status				
3. Does the file include verification of the participant's disability? (required for Permanent Housing programs funded through CoC)				
4. Documentation for all sources of income				
5. Does the file contain documentation of total adjusted income and rent calculation? Annual re-certification?				
6. Documentation for termination if the participant has been terminated from the program.				
7. Documentation of any appeals by program participants				
C. Documentation that the case manager has met with the household at least monthly during their program enrollment period to develop individual service plan. Do these records include:				
1. Program intake/eligibility documentation; e.g. participant application, executed release of information forms, etc.				
2. Identification; e.g. government issued proof of citizenship: birth certificate, social security card, driver license, passport				
3. HMIS consent to Release Information Form signed by both client and staff				
4. Evidence that participants have been notified of program				

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requirements/regulations, termination reasons and process, appeals process, privacy and other participant rights at intake

5. Are the most recent unit FMR and Rent Reasonableness guidelines being used? (for permanent housing programs)

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Project Title: _____

Date: _____

Part D: Housing Quality Management	Yes	No	N/A	Comments
A. Are units providing housing/shelter inspected on an annual basis?				
B. Are unit/building inspections completed by agency staff? If so, is there evidence of the most recent inspection showing the unit/building is up to appropriate standards?				
C. Are unit/building inspections completed by third party agencies? If so, is there evidence of the most recent inspections showing the unit/building is up to appropriate standards?				
D. Are the units in compliance with local Fire codes? Is there documentation in program files supporting this?				
E. Do all units/buildings have the proper Certificate of Occupancy documentation issued by the local municipality?				

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Project Title: _____

Date: _____

Part E: Housing First	Yes	No	N/A	Comments
A. Do project policies reflect low barrier requirements for program entry				
B. Does the agency work to expedite the admission process?				
C. Is the project compliant with Fair Housing and Equal Access requirements?				
D. Does the agency seek input from persons with lived experience for project implementation?				
E. Does the project work to prevent evictions?				
F. Do participants sign a standard lease?				
G. Does case management & service model reflect participant choice and client centered services				
H. Are evidence-based practices and culturally appropriate services provided?				
I. Does termination policy reflect a housing first approach?				
J. Do termination procedures reflect a separation between housing and services				

Ocean County Homeless Prevention and Assistance Coalition

Project Title: _____

Date: _____

Part F: Participation in Coordinated Assessment	Yes	No	N/A	Comments
A. Does the agency have an active MOU signed with the Coordinated Assessment agency?				
B. Is there evidence of effective communication of program units and vacancies to the coordinated assessment agency?				
C. Have the program policies been updated to reflect use of the coordinated assessment process				
D. Have all vacancies since 9/17 been filled through the coordinated assessment agency referrals				
E. Have no more than 25% of eligible referrals sent by the coordinated assessment agency been denied?				
F. Does agency send denial letter to client.				

Ocean County HPAC		
Monitoring Review		
Agency		
Program		
Area of consideration	Score	Notes
General Record Keeping		
Financial Records		
Program Participant files/eligibility		
Housing Quality Management		
Housing First Implementation		
Participation in Coordinated Assessment		

1E-1. Local Competition

h. Renewal Project Performance Review

HMIS/APR review:					Score	Notes
Homeless Status						
Total Participants	Total Households	Homeless	Institution	Other		
Disability Status						
Total Households	Household Disability	No Household Disability				
Data quality						
Program utilization						
HMIS utilization rate	Number of households proposed	Number of persons households	Number of households served	Number of persons served		
Target Population						
	HUD application target	Actual served				
Veteran						
Domestic Violence						
Mental Illness						
Substance Abuse						
Chronic HealthConditions						
HIV/AIDs						
Developmental Disabilities						
Physical Disabilities						
Chronically Homeless						
Stability in PH						

Average Length of Stay	total Participants Served	participants leaving	participants staying	participants leaving to PH	total stable in housing	% with stable housing		
Destination at exit								
Total Participants Leaving	Permanent Destination	Permanent Destination %	Temporary Destination	Temporary Destination %	Other Destination	Other Destination %		
Connection to income & benefits								
Total Number of Households	Households with earned income	% with earned income	Households with non-earned income	% with non-earned income	Households with non-cash benefits	% with non-cash benefits		
Increase in income								
Total number of households	# with increase in earned income	% with increase in earned income	# with increase in non-earned income	% with increase in non-earned income				

	total possible score	score	%
Compliance Score			
Performance Score			
Total Monitoring Score			

- 1E-1. Local Competition
 - i. Renewal Project Scoring Tool

Project _____
 Grantee _____
 Sponsor _____
 Grant Number _____

Project Performance Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Project serves hardest to serve populations	Serves or prioritizes chronically homeless (85%)	# Chronically Homeless head of households served during reporting period, divided by total	Bonus up to 5 pts.		
Reduce length of homelessness and/or promotes stability in permanent housing	80% of clients in PSH remain in program through end of operating year or exit to PH	# of leaver to PH and # of stayers divided by total served	20		
Increase jobs, income and self-sufficiency	20% of clients connected to earned income	# of households with income divided by total	4		
	54% of clients connected to cash benefits	# of households with cash benefits divided by total	4		
	56% of clients connected to non-cash benefits	# of households with non-cash benefits divided by total	4		
	20% of clients increase earned income	# of households with increase in earned income	4		
	54% of clients increase cash benefits income	# of households with increase in cash benefits	4		

Program Compliance Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned	
Effective Use of Federal Funds	Program draws down HUD funds at least quarterly	4 drawdowns in 12 month period from eLOCCS screenshot	2			
	Less than 5% of program funds returned on annual basis	Funds returned divided by funds awarded from HUD closeout certification	4			
	APR submitted in a timely fashion (within 3 months of operating year end date)	APR submission date in relation to program operating year end date	3			
	Program uses funds for eligible population – homeless & disabled by HUD definition		# of participants whose residence prior to program entry qualifies as homeless divided by total number of participants	3		
			# of households with disabling condition divided by total number of households	1		
	Program serves appropriate target population	subpopulation mix of clients served as compared to mix identified in application	4			
	Program uses funds for eligible activities	Evidence of draws for eligible funding activities & appropriate back-up documentation	2			
Program utilization rates at 86% or higher	# of persons served divided by proposed number of persons from most recent application & HMIS bed utilization rate	2				
Program meets HUD regulations	Housing units inspected prior to lease up and annually	Client File Review	4			
	Homeless or formerly homeless participate in policy making body	Agency Board Information	4			
	Program records retained for at least 5 years after client discharge or 15 years after expenditure of funds for construction/acquisition	Program Policies & Procedures	2			
	Program record keeping meets HUD requirements: Client files contain homeless eligibility, annual income, disability documentation, services provided, unit inspection, rent reasonableness, rent calculation	Client File Review	4			
	Agency procedures updated to reflect coordinated assessment integration	Program Policies & Procedures	2			

Participation in Coordinated Assessment	Agency actively participates in the coordinated assessment process	HPAC case conferencing attendance and admission referral source	3		
	Accessible program entry with limited denials and formal transparent denial process	Program Policies & Procedures	3		

Housing First

Goal	Performance Standard	Evaluation method	Max Points	Data	Points Earned
Program access	Program demonstrates low barriers for entry and complies with Fair Housing and Equal Access Requirements	Monitoring Tool Part E Question A & C	5		
	Program expedites admission and housing process to greatest extent possible	Monitoring Tool Part E Question B	3		
Program retention	Program works to prevent evictions	Monitoring Tool Part E Question E	4		
	Program has a transparent termination process with appropriate avenues for appeals	Monitoring Tool Part E Question I	2		
	Program separates services and housing when determining reasons for termination	Monitoring Tool Part E Question J	2		
Program services	Services are client centered and client directed	Monitoring Tool Part E Question D & G	2		
	Staff complete training and implement evidence based practices	Monitoring Tool Part E Question H	3		
	Clients sign a standard lease and program rules/expectations are reasonable	Monitoring Tool Part E Question F	1		

HMIS Participation Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Full participation in HMIS	HMIS data quality measure – less than 5% of Universal Data Elements are missing	HMIS Data Quality report		5	
	Timely Data Entry - 85% of records entered within 6 days or less	HMIS Data Quality report		2	
	Annual Updates - less than 5% of records missing the annual update	HMIS Data Quality report		3	
	Provider passes site audit by HMIS Lead agency	Copy of HMIS site Audit		5	

HPAC Participation Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Full participation in HPAC	Agency will be represented at 2/3 of all regularly scheduled CoC meetings	CoC Meeting attendance divided by total number of meetings held		10	
Participation in relevant sub-committee	Agency participates in 2/3 of Coordinated Assessment Case Conferencing and/or Permanent Housing Committee meetings	Subcommittee meeting attendance divided by total number of meetings held		5	

Summary Performance

	Maximum Points	Points Earned	% of Points Earned
Program Performance Points	40	0	0%
Program Compliance Points	43	0	0%
Housing First	22	0	0%
HMIS Participation Points	15	0	0%
HPAC Participation Points	15	0	0%
Bonus Points	5	0	0%
Total Monitoring Score	140	0	0%
Application/Presentation Adjustments	+/- 10		
Total Renewal Score (monitoring + application score)	150	0	0%

3A. Written Agreement with State or Local
Workforce Development Board

Ocean County Homeless Prevention and Assistance Coalition

September 23rd, 2019

Executive
Committee

Patricia Cash
Interfaith
Hospitality
Network

Nancy McCorry
Salvation Army

Nina Hagen
Ocean County Jail

Rose Bulbach
Ocean County
Department of
Human Services

Jackie Edwards
Catholic
Charities,
Diocese of
Trenton

Kathryn Colhoun
Ocean
Partnership for
Children

Barbara Scholz
FoodBank of
Monmouth and
Ocean Counties

Daniel Wilson
Community
Advocate

Ocean County PIC, Inc
1959 Route 9
Toms River, New Jersey 08755

And

Ocean County Homeless Prevention and Assistance Coalition

The Ocean County HPAC Executive Committee in collaboration with Ocean County PIC will work to coordinate services and referrals for members of the Ocean County community that are experiencing homelessness. Both agencies would like to formalize the relationship in 2019-2020 year through the development of an MOU.

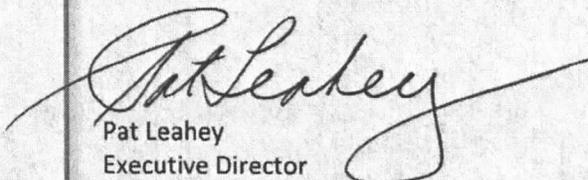
The Ocean County HPAC Executive Committee and Ocean County PIC commit to developing a more streamlined referral process that will better serve community members. This referral process will be reciprocal and agencies within the CoC will be able to refer to Ocean County PIC, but PIC will also be able to refer to CoC agencies, specifically the Coordinated Entry Program, Village Resources, to assist any clients experiencing homelessness.

The Ocean County HPAC and Ocean County PIC aim to strengthen the employment services for those experiencing homelessness in Ocean County. This letter serves as proof of the partnership being developed to better coordinate services for those in need in the community.

In Agreement,



Patricia Cash
Executive Board Chair
Ocean County HPAC



Pat Leahey
Executive Director
Ocean County PIC, Inc

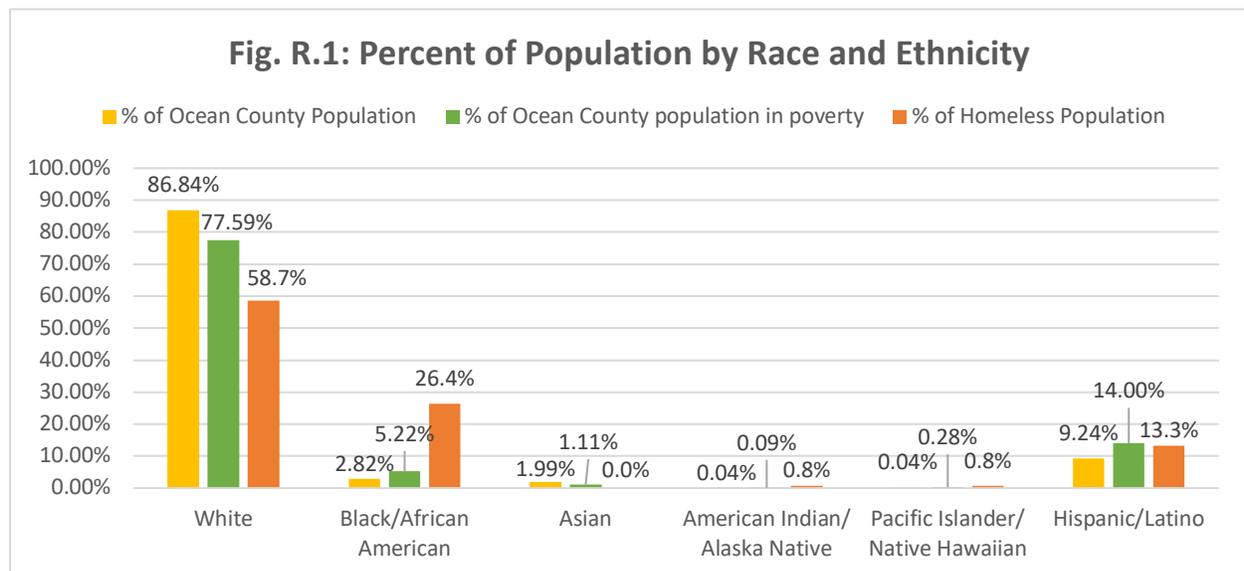
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Racial Disparity Assessment Summary

Racial Disparities in Total Homeless Population- Ocean CoC

NJ Counts 2019 provides a snapshot of the population experiencing homelessness in the state of New Jersey on a single night. The results of this report are intended to assist communities in understanding the characteristics and needs of those experiencing homelessness to improve service delivery and resource targeting to effectively end homelessness. As communities work to expand their understanding of the root causes of homelessness it is important recognize the structural forces impacting trajectories into and out of homelessness. Disparities in who experiences homelessness highlight the impact of a pervasive structural force: Systemic Racism. Acknowledging and understanding the impact of systemic racism on those experiencing homelessness is key to developing an effective system responsive to the community and strengthened in cultural understanding and awareness.

On January 22, 2019 there were 305 persons experiencing homelessness on a single night in Ocean County. Figure R.1 illustrates the racial breakdown of the total population in Ocean County, those living below the poverty line, and those experiencing homelessness. Persons identified as Pacific Islander/Native Hawaiian in the population count in Figure R.1 include those who identified as both Pacific Islander/Native Hawaiian and Hispanic/Latino.



In looking at the racial breakdown of those experiencing homelessness in relation to the racial breakdown in the general population and those living in poverty, disparate impacts along racial lines become evident. According to the American Community Survey 2017 annual estimates prepared by the Census Bureau, about 576,567 people live in Ocean County, and 10.9% (63,181 persons) of Ocean County residents are living below the poverty line. There is a strong correlation between poverty and homelessness, however, the racial disparities evident in the counted homeless population indicate that poverty alone does not determine who will experience homelessness. Given the disparities present in the data, it is evident that systemic racism plays

a significant role in factors contributing to homelessness. The data from Figure R.1 indicates the following:

- Persons identifying as Black or African American and Hispanic/Latino are overrepresented in the population experiencing homelessness. While 2.8% of the general population, persons identifying as Black or African American are 5.2% of the population in poverty and 26.4% of the population identified as experiencing homelessness. Persons identifying as Hispanic/Latino are 9.2% of the total population, 14% of the population in poverty and 13.3% of those counted as homeless.
- Persons identifying as White non-Hispanic represent 56.3% of the sheltered population (staying in emergency shelter, transitional housing or safe havens) and 76.7% of the counted unsheltered population. Persons identifying as Black or African American represent 27.7% of the sheltered population and 16.7% of the counted unsheltered population. Persons identifying as Hispanic/Latino represent 14.7% of the sheltered population and 3.3% of the counted unsheltered population.

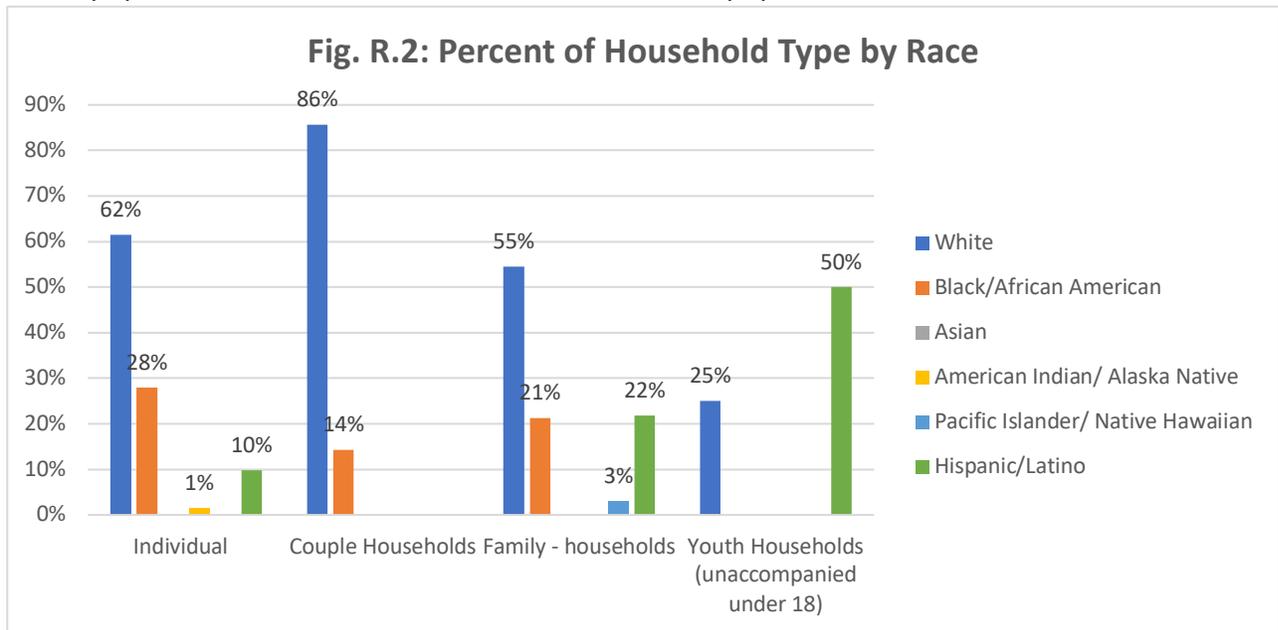


Figure R.2 illustrates the racial breakdown within each household type for those identified as experiencing homelessness.

- Persons identifying as White make up the majority of all identified household types except for Youth Households in which persons identifying as Hispanic/Latino made up the majority.
- 59% of persons identifying as White, 60% of persons identifying as Black or African American, and 41% of persons identifying as Hispanic/Latino were members of adult-only individual households.

Disparities along racial and ethnic lines in the population experiencing homelessness are seen in a number of other areas including the following:

- 38% of persons identifying as Hispanic/Latino were under the age of 18 as compared to 25% of persons identifying as Black or African American and 16% of persons identifying as White.

- For persons identifying as Hispanic/Latino the majority of person identified were female (53%), as compared to persons identifying as White and Black or African American where the majority of people were male (56% and 57%, respectively).
- 40% of persons identifying as White reported receiving Medicaid as compared to 32% of persons identifying as Hispanic/Latino and 30% of persons identifying as Black or African American.
- 60% of persons identifying as White indicated a disabling condition as compared to 38% and 48% of persons identifying as Hispanic/Latino and Black or African American, respectively.

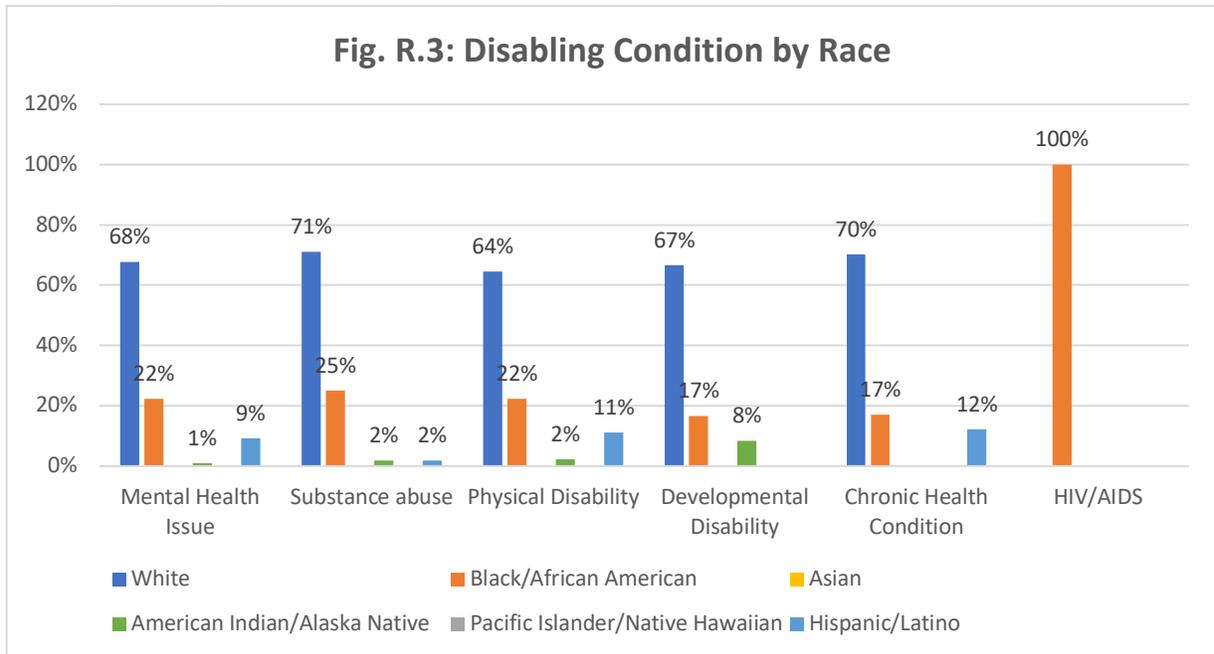


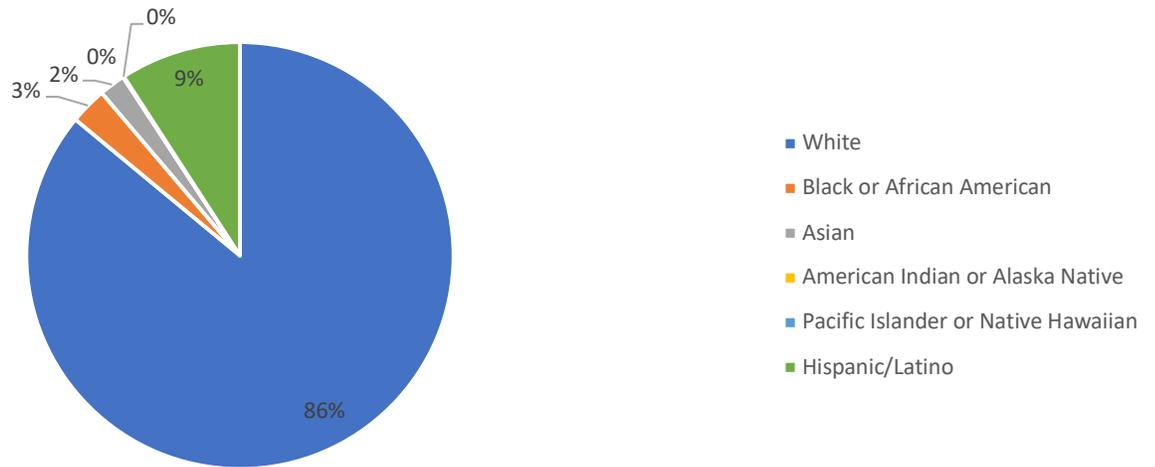
Figure R.3 illustrates the racial breakdown within each disabling condition reported.

- Persons identifying as White reported the majority of mental health issues, substance abuse disorders, physical disabilities, developmental disabilities and chronic health conditions.
- 45% of persons identifying as White, 33% of persons identifying as Black or African American and 26% of persons identifying as Hispanic/Latino had a mental health issue.
- 25% of persons identifying as White as compared to 19% of persons identifying as Black or African American and 3% of persons identifying as Hispanic/Latino reported a substance abuse disorder.

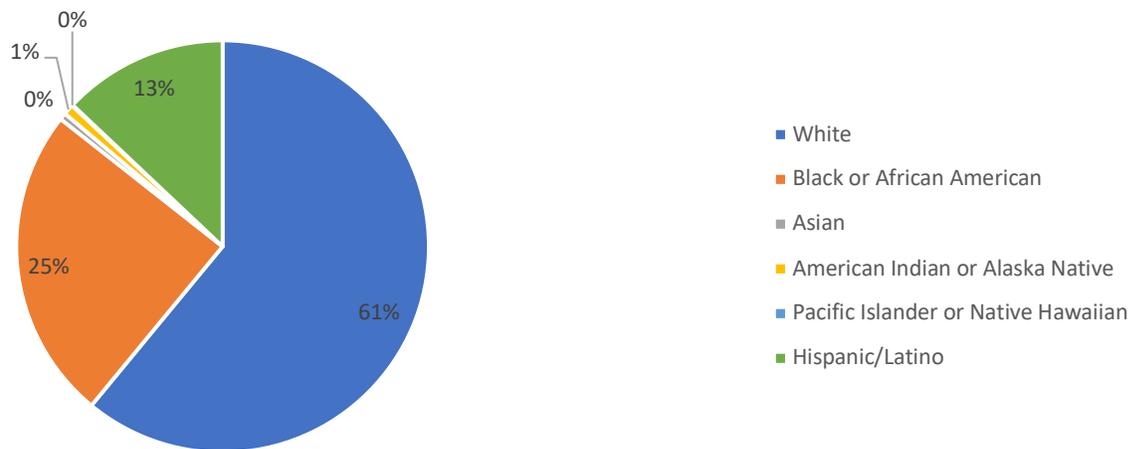
Disparities were seen in a number of other questions included in the PIT survey in addition to the ones reported here. Given this information, it is clear that more research is needed to fully understand the causes, correlations and impacts as it relates to racial disparities. In addition, this information highlights the need for homeless service systems to make deliberate efforts to understand and address racial disparities in order to better serve those experiencing homelessness and effectively end their homelessness.

HMIS Racial Disparity Assessment
7/1/2018-6/30/2019

Breakdown of General Population by Race/Ethnicity
Ocean County

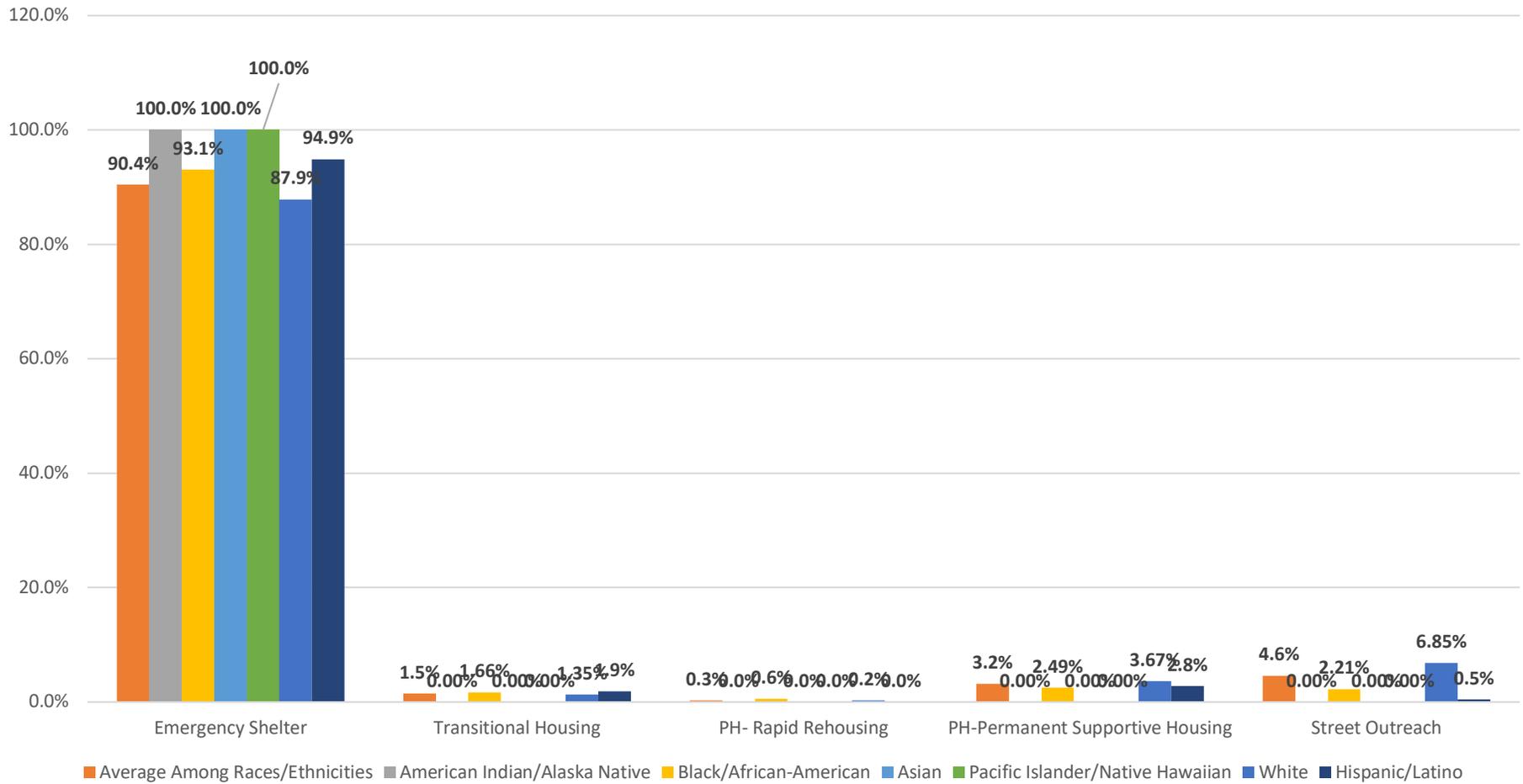


Breakdown of Homeless Population by Race/Ethnicity
Ocean County



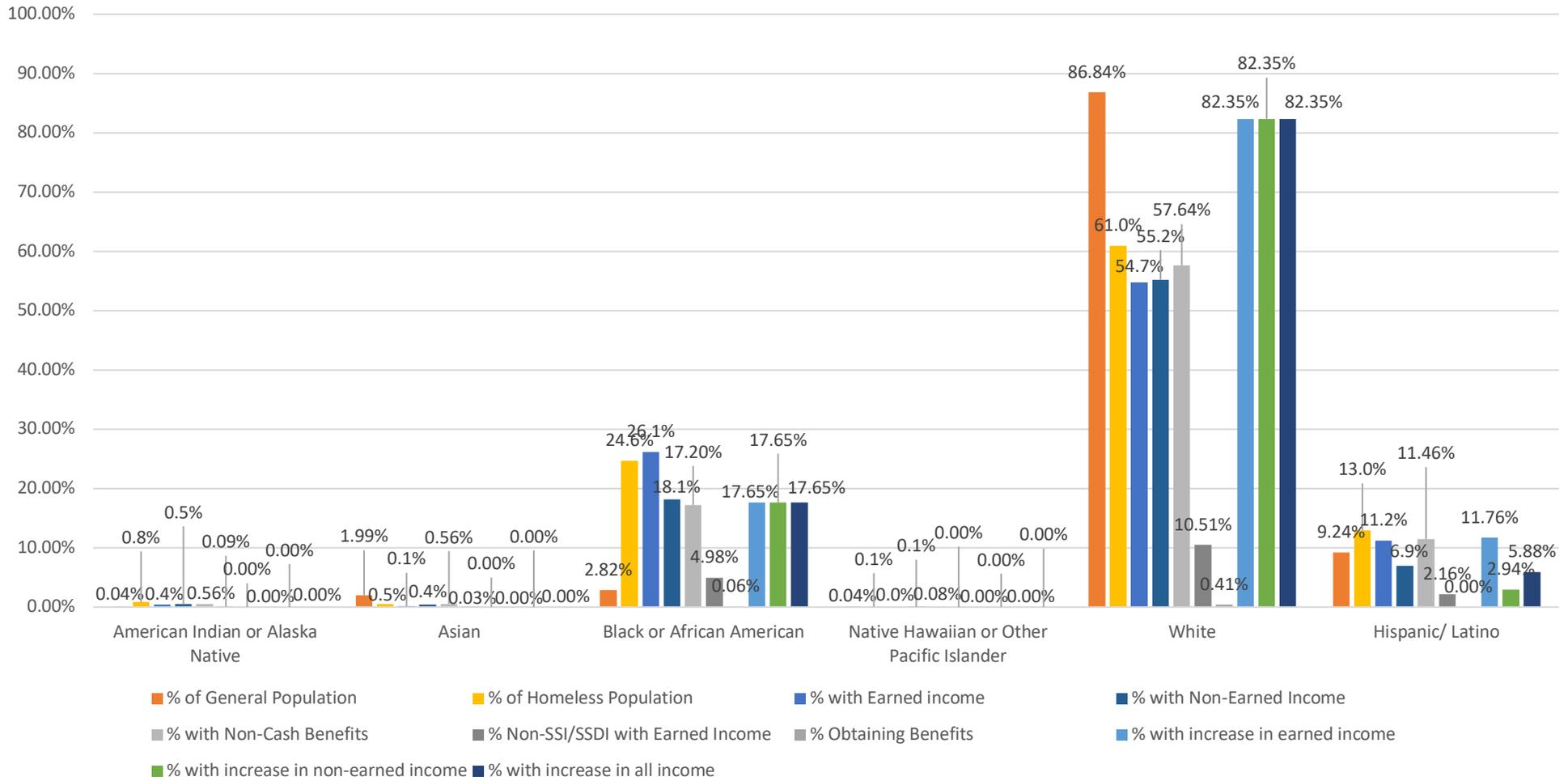
- Similar to PIT findings, persons identifying as Black or African American and Hispanic/Latino are overrepresented in the homeless population.

Housing Situation within Race/Ethnicity



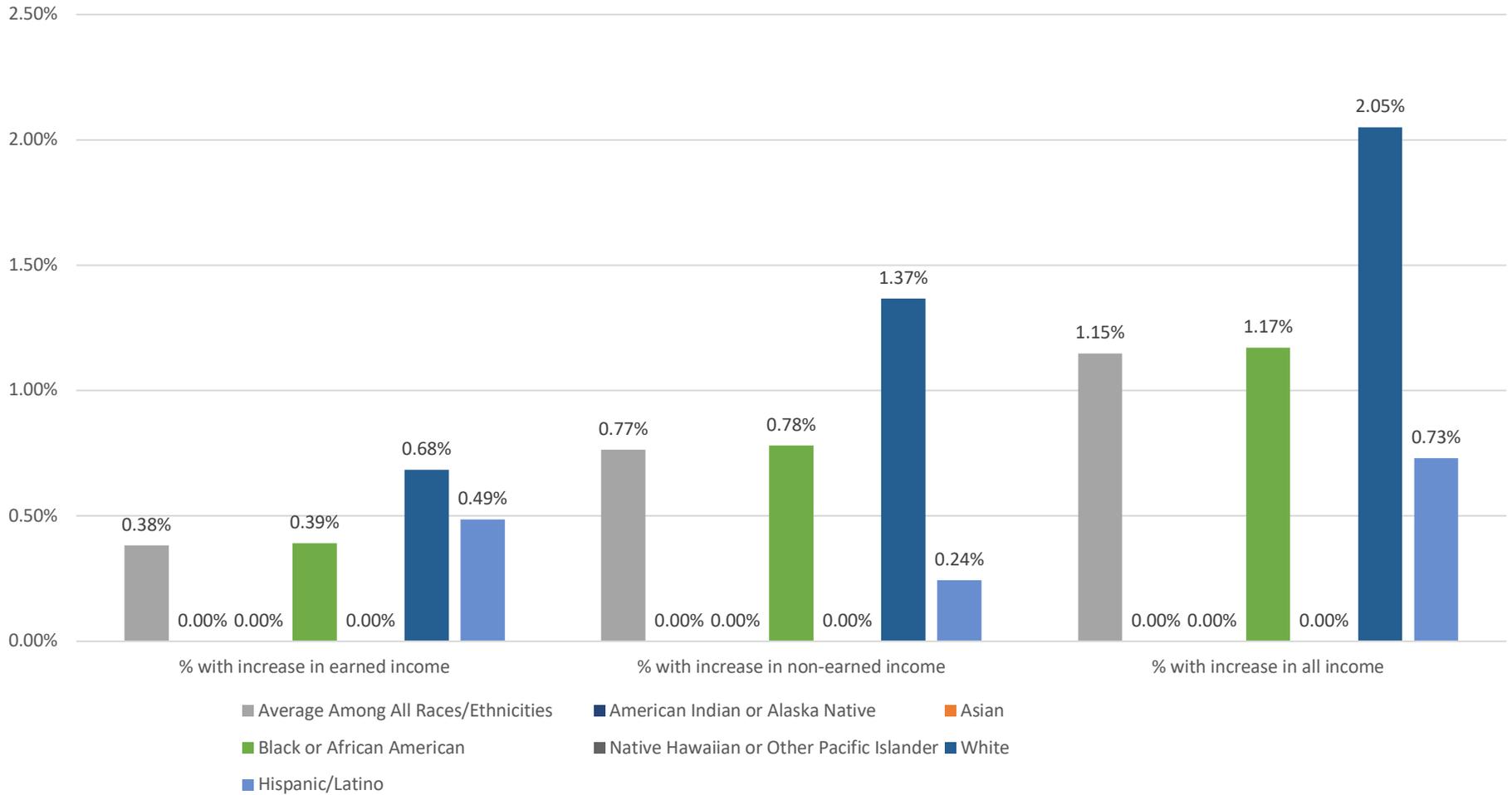
- The majority of homeless persons of all races/ethnicities were residing in emergency shelter.

Connection to Income and Benefits by Race/Ethnicity



- Data shows that persons identifying as Black or African American and Hispanic/Latino are connected to income and benefits similar to rates of those identifying as White. Although that is the case, it cannot be forgotten that the Black or African American and Hispanic/Latino population is overrepresented in the homeless population.

Increase in Earned Income within Race/Ethnicity



- Persons identifying as White had the highest rate of increase in all income.