

Project _____
 Grantee _____
 Sponsor _____
 Grant Number _____

Project Performance Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Project serves hardest to serve populations	Serves or prioritizes chronically homeless (85%)	# Chronically Homeless head of households served during reporting period, divided by total	Bonus up to 5 pts.		
Reduce length of homelessness and/or promotes stability in permanent housing	80% of clients in PSH remain in program through end of operating year or exit to PH	# of leaver to PH and # of stayers divided by total served	20		
Increase jobs, income and self-sufficiency	20% of clients connected to earned income	# of households with income divided by total	4		
	54% of clients connected to cash benefits	# of households with cash benefits divided by	4		
	56% of clients connected to non-cash benefits	# of households with non-cash benefits divided	4		
	20% of clients increase earned income	# of households with increase in earned income	4		
	54% of clients increase cash benefits income	# of households with increase in cash benefits	4		

Program Compliance Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Effective Use of Federal Funds	Program draws down HUD funds at least quarterly	4 drawdowns in 12 month period from eLOCCS	2		
	Less than 5% of program funds returned on annual APR submitted in a timely fashion (within 3 months of operating year end date)	Funds returned divided by funds awarded from APR submission date in relation to program operating year end date	3		
	Program uses funds for eligible population – homeless & disabled by HUD definition	# of participants whose residence prior to program entry qualifies as homeless divided total number of participants	3		
		# of households with disabling condition divided by total number of households	1		
	Program serves appropriate target population	subpopulation mix of clients served as compared to mix identified in application	4		
	Program uses funds for eligible activities	Evidence of draws for eligible funding activities & appropriate back-up documentation	2		
	Program utilization rates at 86% or higher	# of persons served divided by proposed number of persons from most recent application & HMIS bed utilization rate	2		
Program meets HUD regulations	Housing units inspected prior to lease up and annually	Client File Review	4		
	Homeless or formerly homeless participate in policy making body	Agency Board Information	4		
	Program records retained for at least 5 years after client discharge or 15 years after expenditure of funds for construction/acquisition	Program Policies & Procedures	3		
	Program record keeping meets HUD requirements: Client files contain homeless eligibility, annual income, disability documentation, services provided, unit inspection, rent reasonableness, rent calculation	Client File Review	4		

HMIS Participation Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Full participation in HMIS	HMIS data quality measure – less than 5% of Universal Data Elements are missing	APR Q7		5	
	Provider passes site audit by HMIS Lead agency	Copy of HMIS site Audit		5	

HPAC Participation Review

Goal	Performance Standard	Evaluation Method	Max Points	Data	Points Earned
Full participation in HPAC	Agency will be represented at 2/3 of all regularly scheduled CoC meetings	CoC Meeting attendance divided by total number of meetings held		10	

Summary Performance

	Maximum Points	Points Earned	% of Points Earned
Program Performance Points	40		
Program Compliance Points	32		
HMIS Participation Points	10		
HPAC Participation Points	10		
Bonus Points	5		
Total Monitoring Score	97		
Application – Housing First	10		
Application – Low Barrier Program	18		
Total Application Score	28		
Total Renewal Score (monitoring + application score)	125		